

DEPARTMENT MEETING MINUTES

Department of Business and Economics

Erlanson 304, November 17, 2008

Present: Greg Trudeau (Chair), Bob Beam, Kay Biga, Mei Cao, Ethan Christensen, Jerry Hembd, Bruce Kibler, Connie O'Brien, Chuck Reichert, Diek Carlson Tonya Roth (Admissions Director)

The meeting was called to order at 12:00 p.m. by Greg Trudeau, Chair.

Minutes

The minutes from the September 12, 2008 meeting had been distributed prior to the meeting. The minutes were **approved** (Biga/ Kibler).

Admissions Director

Tonya Roth from the Admissions was introduced by Greg Trudeau (Chair). Ms. Roth updated us on the current efforts and focus of the admissions office. Due to the decreasing high school enrollment in this area UWS has decided to expand their recruitment efforts to include a larger target market. Efforts will include additional direct mailings promoting nationally recognized programs and increased visits to local high schools. Ms. Roth stated two ways that this department could aide admissions is by providing information for their newsletter and continuing to be available to meet with visiting students.

Kay, Chuck and Connie asked for clarification if students in Minnesota are eligible to participate in the college in the schools program, primarily PSEO. Bob requested that promotional material by the University include "professional" programs be specifically included along with Liberal Arts.

Sustainable Management

A motion was presented to supplement the August 25, 2008 motion where the department agreed to plan the SMGT degree. There was a motion approve the SMGT degree. (Reichert/Kibler)

Midterm Grades

Greg presented Barb Erickson suggestion of eliminating the midterm grading policy for discussion. It was agreed that the current policy is an effective one that is beneficial to the students. This department recommends that the midterm policy continue as is.

To address the issue of lack of participation on the behalf of faculty members (question #2) we suggest that **chronic** midterm policy offenders should be dealt with at review and retention times. (Beam/Kibler)

Senior Experience

After a brief discussion and review of the material provided, it was decided that this will go forward with no adjustments. No motion needed

Curricular Issues

Bruce presented some items he would like the department to consider possibly incorporating into the current program:

- Incorporating an element of strategy and supply chain management into each area of teaching as they are essential to all disciplines (accounting, economics, etc.)
- Coordinating the learning objectives among the various courses taught
- A bachelor's thesis - writing across the curriculum. This could possibly be added to the Senior Experience.

These items were presented so that members of the department will have the opportunity to think over these items and discuss each of them and their merits at a later date. No motion needed

Current Class Schedule

If you have problems, email Chuck. No motion needed

Department Progress Update

Each committee needs to email Greg with an update of your progress by November 25, 2008. The progress report is due December 1, 2008. No motion needed

Dates to be aware of:

- **December 10, 2008 Honors reception**
- **December 13, 2008 Graduation**

Senate Representative

Greg presented the fact that we do not have a representative in the senate and that we really should. Ethan stated that he would be able to represent our department next semester. The decision was made to wait on this issue and readdress in at a later date. No motion needed

The Chair adjourned the meeting at 12:50 p.m.

Respectfully submitted,

Connie O'Brien