

DEPARTMENT MEETING MINUTES

Department of Business and Economics

Erlanson 304, August 27, 2010

Present: Greg Trudeau (Chair), Diek Carlson, Kay Biga, Connie O'Brien, Mei Cao, Ethan Christensen, Bob Beam, Richard Stewart, Bruce Kibler, Dave Johnson, Jerry Hembd, Rick Moran and Chuck Reichert

Guests: Kaelene Arvidson-Hicks

1. Chair Trudeau called the meeting to order at 10:05 AM. A motion was made (Hembd/Beam) to approve the minutes of the May 10 meeting. The motion was unanimously approved.
2. Kaelene Arvidson-Hicks made a presentation concerning her sole in the university related to grant writing.
3. Chair Trudeau went through many informational items on the agenda. These included agenda items (5) travel requests, (6) work study allocations, (7) student assist allocations, (8) library allocations (unknown as of the date of the meeting) (9) policy items (10) university updates.
4. Related to agenda item 10(e)(1), Chair Trudeau asked that those members of the department that taught a senior experience course submit their on e-page assessment of the assessment by October 1.
5. Included in the meeting materials was a document entitled "Survey on the Current State of Learning Outcome Assessment." Dr Trudeau requested that those responsible for senior experiences in each of the programs of the department submit this completed document to the chair by September 24.
6. The department members agreed by unanimous consent that a statement should be added to a petition for admission to 300/400 level courses that is conditionally. The statement will notify the student that failure to satisfy the conditions specified by the appeals committee will result in not being able to continue taking 300/400 level courses.
7. Rick Moran presented his ideas about an Entrepreneurship Program. Discussion ensued. Rick and Bruce are going to continue to examine how the Department might best incorporate entrepreneurship in the curriculum of the DBE. No action was taken.
8. A motion was made (Biga/O'Brien) to approve the articulation agreement included by Chair Trudeau in the materials for the meeting. The motion was unanimously approved.
- 9) A motion was made (Kibler/Beam) to approve the department committee assignments included in the materials for the meeting. The motion was unanimously approved. New faculty members were informed that their participation was welcome but not required.
- 10) Richard Stewart provided an update concerning the T & L program specifically highlighting the search process for the T & L position.

11) Chair Trudeau went through other informational items on the agenda. These included agenda items (19) sustainability program (Jerry Hembd also provided input), (22) schedule for promotion/retention/salary adjustment decisions, (23) upcoming search and screen committees, (25) chair duties for spring 2011 (26) room changes

12) Rick Moran provided information concerning the Schoomze-A-Palooza

13) Pot luck lunch-Thursday September 2, 2010

14) Meeting adjourned 12:44 P.M.

15) Future Meetings-12:00 p.m. on 9/20; 10/18, 11/15, 12/13

Minutes respectfully submitted by:

Chuck Reichert
Recorder