

DEPARTMENT MEETING MINUTES
Department of Business and Economics
Erlanson 304, October 31, 2011

Present: Kay Biga, Diek Carlson, Mei Cao, Ethan Christensen, Jerry Hembd, David Johnson, Rick Moran, Shawn Osell, Edie Plasch, Zamira Simkins

The meeting was called to order at 12:03 p.m. by Jerry Hembd.

The minutes of the October 7, 2011 meeting were approved (Biga/Simkins).

Additions to the Agenda

- Override for admission to upper level courses in DBE.
- Ethics video competition.
- Budget lapse strategies.

Catalog Changes

- Kathy gave an update on catalog changes.
- The catalog will only be available online. There will not be a printed version.
- All changes and updates to the catalog have been made and are waiting to be reviewed by Richard.
- The changes proposed by the registrar have not been agreed upon and nothing has been finalized.

Faculty Senate

- The Chancellor attended the Senate meeting and discussed the budget lapse and program reviews.
- Academic Affairs has renamed the Individually Designed Major to Interdisciplinary Studies.
- The recommendation to eliminate oversight by the Credit and Reinstatement Committee on IDM petitions was not approved.
- Beginning next calendar year, there will not be a \$12,000 cap on overloads for each individual.
- The Chancellor is reviewing the personnel rules for faculty.
- For faculty on sabbatical, if you receive external compensation, the amount of the external compensation plus compensation from UWS cannot exceed what you would have received as salary from UWS.

Academic Misconduct

- Tammy Fanning provided a brief overview of academic misconduct, student rights, classroom management, and the importance of clearing stating expectations regarding academic misconduct.

Academic Affairs

- Mei reported that all of the DBE proposed curriculum changes were approved by Academic Affairs.

Assessment

- Rick had nothing new to report.

Overrides

- Jerry reported that there is a glitch in the system for students to receive an override into upper level DBE courses.
- A request has been made that instructors do not sign any overrides for admission into upper level courses without first checking with Kathy so that she can check the status of the student.

Ethics Video Competition

- Kay requested help promoting the student competition to produce a three to five minute video on ethics.
- The videos will be judged on content and not production quality. Prizes will be awarded for the best videos.
- Kay will provide a flyer to faculty.

Budget Lapse Strategy

- Jerry presented a list of possible cuts that are being considered along with Richard's response to the Chancellor.
- Ethan mentioned that there will be no exceptions to the 12/12 load without prior approval by the Provost.

The Chair adjourned the meeting at 12:55 p.m.

Respectfully submitted,

David Johnson