

Dept of Business and Economics

Dept Meeting Minutes

December 12, 2011

In attendance: Kay Biga, Mei Cao, Ethan Christensen, David Johnson, Rick Moran, Shawn Osell, Edie Plasch, Anne Podgorak, Zamira Simkins, Richard Stewart.. Chancellor Renee Wachter

1. The meeting was called to order at approximately Noon with Richard as chair.
2. The department member introduced themselves to Chancellor Wachter.
3. General Discussion – Rick Moran introduced simulations into his HR (corporate HR dept simulation) and Intro to Business courses (coffee shop simulation). He found it to be a useful exercise. Ann Podgorak discussed concerns she is having with Connect software that her accounting students are using. She recommended to her students to contact customer service. Kay Biga sent her students to get medical help. Zamira Simkins brought students to the Minneapolis Federal Reserve District bank on December, 9. Ethan Christensen's marketing class is working on projects at the local mall. The stimulus Club will have a party on December, 16.
4. Approval of minutes - Kay Biga motioned to approve the November, 28 department meeting's minutes. Ann Podgorak seconded the motion and the motion carried unanimously.
5. Erlandson Hall – the heat will be turned down considerably sometime between Christmas and New Years day.
6. Catalogue changes – The university course catalogue will be completely rewritten. Richard Stewart encouraged everyone to preview the changes before the new catalogue is made public. The catalogue will be completely online, though a few printed copies may be made available for staff/faculty.
7. Faculty Search and Screen Committees – Mei Cao reported that the committee received eight responses for the job postings. There will be 6-7 search and screens this year which means that there may be up to 21 candidates visiting our department for interviews during the spring semester. How to schedule so many job interviews will need to be addressed at future meetings. Ethan Christianson was impressed by the responses we received by using the website Madison.com.
8. The spring opening week will begin on January, 16. We will have our first department meeting of spring semester on Wednesday, January 18.

9. Undergraduate Committee Report – There was an open discussion concerning the BA degree recommendations. The BA/BS committee would like feedback from each department. Zamira Simkins proposed asking the university to accept Bus 270 as a substitute course for math 130 since DBE accepts math 130 as a substitute for Bus 270. Ethan Christianson recommended asking advisees about the value they get from Bus 108. Rick Moran proposed creating a survey in order to assess the value of students taking Bus 108.

10. Rick reported that assessment project is proceeding, with liberal education learning goal (LELG) assessment already set for spring 2012. Each program has also submitted student learning outcomes (SLO's) for that program. The next step is to choose which of the SLO's will be assessed in spring 2012, where the assessment will take place and assessment tool(s) to be used to assess each SLO for each program.

11. Holiday Social – Zamira Simkins invited everyone to the department Holiday Social at the Dreamland Supper Club.

12. The meeting was adjourned.

Submitted by Shawn Osell