

## DEPARTMENT MEETING MINUTES

Department of Business and Economics  
Roderic Campbell Conference Room, Erlanson 304,  
September 26, 2011, High Noon

**Present:** Richard Stewart (Chair), Kay Biga, Edie Plasch, Shawn Osell, Jerry Hembd, David Johnson, Anne Podgorak, Zamira Simkins, Rick Moran, Diek Carlson, Ethan Christensen, and Mei Cao.

1. Chair Stewart called the meeting to order at 12:00 PM.
2. Minutes of the September 12, 2011 meeting were approved (Biga/Podgorak). The motion passed unanimously.

New Business:

### 3. Accomplishments:

- a. Round Robin - 2nd CETL Curricular/Co-Curricular grant in the amount of \$500 to Ethan Christensen & Allison Gerland
- b. Transportation and Logistics received a \$300,000 grant.

### 4. Richard Stewart asked that:

- a. catalog course copy be examined for any changes.
- b. everyone double-check the Spring 12 schedule.
- c. book orders are to Kathy Pettingill by October 15.
- d. senior experience dates be sent to Kathy Pettingill, asap.

### 5. Jerry Hembd gave the Faculty Senate report:

- a. The Chancellor is accepting input until Friday, September 30<sup>th</sup> on the separation of the jobs of Provost and Dean of Faculties and on the future of the Enrollment Management position.
- b. UWS fall semester enrollment is lower than a year previous. DBE enrollment has increased from a year previous.
- c. The personnel templates have been voted down.

6. Jerry Hembd Discussed the M.S. in Sustainable Management proposal. The department approved (Hemdb/Moran) the motion: The department of Business and Economics endorses the request for entitlement of a M.S in Sustainable Management, contingent on resources. The motion passed unanimously.

7. Richard Stewart has completed the Annual Report using WEAVE. He reported that 5 search and screens had been approved.

8. Ethan Christensen discussed the inaccuracy of classroom clocks and suggested that clocks be removed from the front walls of classrooms.

### 9. Curriculum Committee Report:

- a. A motion (Hemdb/Johnson) to approve the changes to the Economics major approved by the Curriculum Committee at the 9/20/2011 meeting passed unanimously.

b. A motion (Johnson/Simkins) to approve the changes to the Finance concentration approved by the Curriculum Committee at the 9/21/2011 meeting passed unanimously.

c. A motion (Christensen/Hembd) to approve item b of the changes to the Marketing concentration approved by the Curriculum Committee at the 9/21/2011 meeting passed unanimously.

d. A motion (Christensen/Hembd) to table the remainder of the Marketing concentration changes passed unanimously.

The meeting adjourned at 12:56 PM.

Minutes respectfully submitted by:

Diek Carlson  
Recorder