

## Dept of Business and Economics

### Dept Meeting Minutes

**November 28, 2011**

In attendance: Kay Biga, Mei Cao, Ethan Christensen, Jerry Hembd, David Johnson, Rick Moran, Shawn Osell, Edie Plasch, Anne Podgorak, Zamira Simkins, Richard Stewart

1. The meeting was called to order at approximately Noon with Richard as chair.
2. Approval of the minutes - Jerry moved to approve the minutes of the Oct 31 meeting. Zamira seconded the motion. The motion carried unanimously.
3. Accomplishments – Kay took 16 students to the symphony at the DECC, including a backstage tour.
4. Curriculum Committee discussed recent meeting.
  - In related issue Richard noted that due to change made by registrar, all DBE course prerequisites that refer to an override slip must be changed to say drop/add form instead. He further noted that signing one of the new drop/add forms is the equivalent of waiving all other requirements for entry to a course, so caution should be exercised.
  - Rick provided recap of recent curriculum committee meeting and reasoning behind proposal to modify prerequisites for BUS 373, BUS 375 and BUS 477 to make it easier for COMM majors to register for the courses. Rick made a motion to change the prerequisites for those courses to “\*, Non DBE majors: junior level status (obtain add/drop form from authorized representative, Erlanson Hall 301, plus BUS 370 or COMM 170 or consent of instructor.” Where the \* denotes core DBE courses. Jerry seconded the motion, which was unanimously approved.
5. Catalog Changes – Richard noted that:
  - Catalog will be all online (no print edition)
  - Some features in the print catalog will be dropped in the online version
  - Registrar changed wording to reflect fact that catalog will no longer be a contract between the student and the school
  - In related change, registrar is no longer requiring signatures on degree progress reports
6. Faculty Search and Screen Committees
  - Mei reported that search for transportation and logistics position has been approved and red file meeting set for Wed Nov 30.
  - David reported that searches for accounting positions had both been approved and search committee members are in process of attending red file meetings. Ads have been placed and response over first few days has been slow.
  - Ethan reported committee members for management and business law searches were in process of doing red file meetings and that ads had been placed.
  - Jerry reported that committee members for sustainable management search were also attending red file meetings and that ads had been placed in Chronicle of Higher Ed and The Economist.

7. Jerry reported on actions/discussions of faculty senate. He noted that discussion at faculty senate meeting indicated budget lapse could go to \$1.2 million. Senate passed resolution on budget lapse. Provost search is ready to proceed. Individually Designed Major is being renamed Interdisciplinary Studies. Jerry voiced concerns about assessment and approval documents for these students. Academic affairs committee is currently discussing it. An academic service learning designation for courses is being added.
8. Jerry also reported on activities at academic affairs committee. The Gen Ed committee proposal on changes related to BA/BS was voted down. They are going to give BA/BA committee recommendation a second look. Changes will not make catalog deadline. A change regarding non-western/diversity requirements allowing double dipping, but not triple dipping on a single course was approved.
9. Rick reported that assessment projects were proceeding. Programs were to submit information on how they will handle university's liberal arts learning goal assessment in spring 2012. Program specific learning objectives (one from each program) to be used in addition to the seven IACBE goals adopted for ACCT, BUS ADMIN and TRANS were also due later in the week.
10. An articulation agreement with North Central Technical College (Wausau, WI) was brought back to the department for re-approval after small change in previously approved agreement was made with respect to GPA. This was specific to the sustainable management program. Jerry moved to approve the agreement. Zamira seconded the motion, which was unanimously approved.
11. Zamira reminded everyone of the DBE holiday social on Dec 16 at Dreamland Restaurant. She noted that flyers were distributed.
12. Richard had several reminders and announcements:
  - a. Library purchase requests were due to Kathy Pettingill by Dec 1.
  - b. The Chancellor had rescheduled and would attend the DSE meeting on Dec 12.
  - c. Richard suggested Jan 13 as possible meeting date regarding accreditation, possibly with representative from UW Stout who could explain their experience with ACBSP or someone from Bemidji State who recently went through the process with IACBE. He also noted a DBE meeting is planned for 8am to Noon on Thu Jan 19.
  - d. Distributed and discussed NACE Job Outlook Report for 2012.
13. Kay noted that she had several students expecting to graduate in spring 2012 who had not completed prerequisites for BUS 495 – and were asking to be allowed to take the prerequisite and BUS 495 simultaneously. There was discussion of this problem in general and recent problems with the way the online registration software had been changed to allow students to freely register without prerequisites. That change was reversed, but it was noted that everyone could face issues with students who registered during that window.
14. The meeting was adjourned.