

Counseling Professions Staff Meeting

Date:	November 6, 2008
Time:	2:30pm
Place:	MC 111
Attendance:	Suzanne Griffith, John Paul, Mark Langenfeld, Alvin Beal, Amy Fullerton, Dawn Schulze, Dacia Selzler, and Mary Jo LaValley
Absence	Tracy Fabian, Rosemary Doyle

Approval of Minutes:

A motion to approve minutes from October 20, 2008, was made by John Paul, and seconded by Dr. Schulze.

- Yeah: Ms. Fullerton, Dr. Griffith, D. Langenfeld, John Paul, Dr. Schulze, and Ms Selzler.
- Nay: 0
- Abstain: 0

Reports:

Graduate Council, Dr. Fabian

- Two handouts and discussions took place on Admission Criteria. Approved as amended.

Faculty Senate, Dr. Griffith

- A written report from Dr. Robinson was handed out. A possible 10% reduction in the budget would be necessary in case of cutbacks.

Chairs Meeting, Dr. Griffith

- Meeting was cancelled
- Dr. Griffith is working on the new work load form for the Provost.

Chi Sigma Iota, John Paul

- Mr. Paul reported that the students held a successful fund raiser and have a number of other fund raisers planned.

Old Business:

- New Admission Criteria was presented and approved as amended.
- Students who were admitted in the Spring 2008 term will be required to take the MAT test. The MAT can be taken at UMD (University of Minnesota - Duluth).
- Interview dates for promotion to Level Two are:
 - Monday, December 1st
 - Tuesday, December 2nd

- Wednesday, December 3rd.
- The department reviewed students that are at Level One and those that wish to move to Level Two. Please see attachment.

New Business:

- Summer Schedule was discussed.
 - Alvin Beal, along with Drs. Fabian and Schulze offered to develop Counseling Competency courses related to First Nation clients or American Indian clients.
- E Portfolio will be discussed between Drs. Griffith, Fabian and John Paul.

There being no further business to come before the department the meeting was adjourned at 3:40 PM.

Respectfully submitted by Mary Jo LaValley

The M.S.E. in Counseling Human Relations degree is designed for individuals who are interested in counseling and human behaviorally related dimensions but who do not want nor seek clinical training. **This is a non clinical, non-practitioner degree. You are not eligible for licensure with this degree.** Most students who are interested in obtaining a degree in Human Relations are currently engaged in a career but want to upgrade their skills, explore other areas of interest, or need an additional degree to reach the next level at their place of employment.

The application for admission must include:

1. At least three letter of reference (one or two academic letters from post secondary instructors and one or two employment letters) that speak to the candidates ability to succeed in graduate school.
2. A typewritten Statement of Intent that includes:
 - a. Your interest in human behavior both current and past
 - b. A narrative of your work and volunteer experiences that you may have had that have prepared you for your work as in the Human Relations field.
 - c. How a degree in Human Relations will allow you to accomplish your current and future career goals.
3. Official transcripts of all undergraduate and graduate work
4. Bachelors degree from an accredited college or university
5. Criminal background check (download form at www.uwsuper.edu/acaddept/coun/index.cfm).

The Department of Counseling Professions has adopted a holistic admissions process that includes:

6. At least three letter of reference (one or two academic letters from post secondary instructors and one or two employment letters) that speak to the candidates ability to succeed in graduate school.
7. A typewritten Statement of Intent that includes:
 - a. Life experiences that you may have had that have prepared you for your work as a counseling student and
 - b. A narrative of your work and/or volunteer experiences that are related to the field of counseling.
8. Official transcripts of all undergraduate and graduate work
9. Bachelors degree from an accredited college or university
10. Criminal background check (download form at www.uwsuper.edu/acaddept/coun/index.cfm).
11. At least 6 semester credits of psychologically related coursework as an undergraduate.