

Counseling Professions Staff Meeting

Date:	Wednesday, October 1, 2008
Time:	2:30 pm
Place:	Mc 111
Attendance:	John Paul, Suzanne Griffith, Orvin Clark, and Mary Jo LaValley Tracy Fabian
Absence:	Amy Fullerton, Chip Beal, and Dawn Schulze, Dacia Selzler, Mark Langenfeld, Rosemary Doyle,

Approval of minutes:

- Motion to approve minutes from September 15, 2008, was made by Dr. Griffith, seconded by John Paul. Yeah 3, Nay 1. Minutes were approved as amended (MMPI-2 and MCMCI-III will be given spring 2009).
- Dr. Clark was asked to attend this October 1, 2008, staff meeting because he was the one who conducted the June 25, 2008, staff meeting where the minutes are in question. Dr. Clark asked why Dr. Fabian voted the way she did regarding the June 25, 2008 meeting.
- Dr. Clark said a motion was needed to remove the June 25, 2008, minutes from the table. Dr. Griffith made a motion, seconded by John Paul, Yeah 4, and Nay 1.
- Dr. Clark said that during the June 25, 2008, meeting the Senior Lecturer course work and position was approved. He stated that Dr. Fabian was having a side conversation at the time with Dacia and possibly she doesn't remember that the Senior Lecturer position and course work was approved. Dr. Fabian stated that she did not believe the course work was approved as stated, not the position.
- A motion to approve the minutes of June 25, 2008, was made by Dr. Griffith, seconded by John Paul, Yeah 2, Nay 1. Minutes approved.
 1. Some discussion took place as to who could vote at the staff meetings. After reviewing minutes from September 8, 2005, it is noted in the minutes that "Ad Hocs will have voting privileges."

Reports:

Graduate Council, Dr. Fabian

1. Graduate studies have asked to have a data base developed with information that would be useful for Graduate Studies reports. Dr. Fabian asked that if you have anything you would like tech services to develop to let her know.
2. Dr. Fabian presented a Program of Study form for review. Dr. Robinson, Dean of Graduate Studies, would like the form back by the next meeting (October 15, 2008).
3. Information about Jacket Cash is to be announced on the D2L web sites. This is open to all faculty, staff and students. With Jacket Cash you get a 10% discount.
4. Reviewed a policy – 2nd semester seniors are allowed to take up to 6 grad credits. The student will petition the Graduate Council the semester before the class is offered.
5. Dr. Fabian stated the priority is to review the Graduate Consultant Report and bring topics to the next Graduate Council meeting.

6. Graduate Web site will put our announcement on their site. We have to have the announcement on our Web page so a link can be made to the Graduate Studies Web page.

Faculty Senate, Dr. Griffith:

1. Dr. Griffith stated the pay plan failed for lack of a motion and was sent to a new committee.
2. The Program Review and Budget Councils were discussed: membership in each was reduced to 5 and there was discussion on whether to re-combine or stay separate. Senators asked to bring it up with their departments

Chairs meeting, Dr. Griffith:

1. Provost talked about opening week's Faculty Enhancement, how it went, and solicited feedback.
2. Provost is reviewing the hiring process.
3. Dr. Griffith passed around a new form the Provost is considering for department data collection. Dr Griffith sent to him some difficulties she saw with it.

Chi Sigma, John Paul

1. The budget is being worked out presently.
2. Bulletin Board has been updated.

Old Business:

1. Mary Lee Vance would like to offer a Disabilities course on-line. Dr. Griffith would like to have her meet face-to-face the first and last class periods. Dr. Griffith will talk with Mary Lee about when to offer the class. Class was approved.
2. Meeting with Provost Wednesday included the following:
 - a. Spring 2009 Ad Hocs and overload will be going through.
 - b. Our search request is still a possibility. The Provost will let us know.
 - c. Provost wants the department to consider offering courses on a longer rotation rather than as frequently.
 - d. Reviewed the spring schedule with the Provost. Classes will stay in Counseling for now but some may move to Continuing Education.
3. Dr. Griffith asked the faculty to get their library orders in. We have \$8,000 to spend this year. Dr. Fabian mentioned she would like to order some materials for her Careers class as the material she is using is pretty old. Dr. Griffith said to go ahead and order what she wanted up to \$1,000.
4. Spring book orders – done and into Vaughn Russom.
5. Mid-term evaluations were discussed and it was decided that a form should be developed asking for feedback from the students as to whether they are getting what they need out of the class and where improvement could be made.
6. An informal Review will be setup for late October or November.

New Business:

1. Dr Fabian introduced a motion that the department request a posthumous degree for Adrian Carter and seek approval from the Graduate Council. Dr Fabian read the motion. It was unanimously approved as modified.

Items tabled until next staff meeting.

New Admissions procedures and criteria for student

- Admission Calendar – year round
- No tests for admissions?

The meeting was adjourned at 3:30 pm.

Respectfully submitted by Mary Jo LaValley

Approved October 8, 2008



To: Dr. Christopher Markwood Provost
From: Counseling Professions Department
Date: October 1, 2008
RE: Adrian Carter - Posthumous Degree

In a memorandum dated March 28, 2004 (please see attached) Faculty Senate recommended approval of awarding posthumous degrees. It was recommended that any student who had completed 7/8 of his/her degree requirements receive his/her degree posthumously. The recommendation was signed by the Chancellor.

In the spring semester of 2008 the life of Adrian Carter, a UW-Superior graduate student in Counseling Professions, tragically ended in a fire. At the time of his passing Adrian had not met the 7/8th requirement as the Community Counseling program requires 49 credits for graduation and state licensure as a counselor. Adrian had 32. (The Community Counseling program requires 49 credit hours for graduation so that a student is eligible for licensure as a Counselor.) However, it should be noted that most graduate programs at UW Superior only require 30-33 credit hours for degree completion.

Given that Adrian will not be seeking licensure, and
Given that most UW-Superior graduate programs only require students to have obtained 30-33 credit hours for graduation,
The Counseling Professions Department requests that the University award Adrian Carter a degree posthumously during the Fall 2008 Commencement ceremony.

(Motion passed 10/01/08 and approved 10/08/08 by the Counseling Professions Department.)