

Counseling Professions Staff Meeting

Date:	December 4, 2008
Time:	2:30pm
Place:	MC 111
Attendance:	Suzanne Griffith, John Paul, Mark Langenfeld, Dawn Schulze, Tracy Fabian, Amy Fullerton (arrived late) and Mary Jo LaValley,
Absence	Rosemary Doyle, Alvin Beal, Dacia Selzler,

APPROVAL OF MINUTES:

A motion to approve minutes, as amended, from November 17, 2008 was made by John Paul, and seconded by Dr. Schulze.

- Yeah: Dr. Griffith, Dr. Fabian, Dr. Langenfeld, John Paul, Dr. Schulze,
- Nay: 0
- Abstain: 0

REPORTS:

Graduate Council, Dr. Fabian

- Dr. Griffith and Dr. Fabian will look into updating student lists as to what students are here or not.
- Dr. Fabian talked about a graduate student representative for Graduate Council.
- Dr. Fabian state that the Graduate Retreat is scheduled for Friday, January 16, 2009 at 1:00pm.

Faculty Senate, Dr. Griffith

- Dr. Griffith reported that the state of Wisconsin has a budget deficit. Because of this deficit:
 - There is a freeze on hiring any position not already approved
 - Travel out of state, except site visits, will need to be approved.
- The Campus-Wide Budget Forum is scheduled for Wednesday, December 10, 2008, in the Kathryn Ohman Theatre, 10:00 – 11:30am
- Dr. Griffith stated that a new committee was put together to discuss a faculty pay plan and has proposed a pay plan for faculty. It will be voted on at Senate.
 - Dr. Griffith handed out a form showing average salaries for faculty in other institutions.
 - She will share the pay plan with Dr Fabian.

Chairs Meeting, Dr. Griffith

- Dr. Griffith stated that “Boxes and Walls” will be held on April 7 and 8, 2009. Dr. Griffith asked Dr. Fabian to explain what “Boxes and Walls” is as the Chi Sigma Iota students participated in this last year.

- Academic staff evaluation process is being looked into.
- The economy will not effect the new construction on the student center, the library, or the new academic building. All are still going forward.

Chi Sigma Iota, John Paul

- Students are doing great. They have a lot of things planned.
- On Tuesday, January 27, 2009 there will be a presentation on Grief Counseling from Dr. Wolf.

DISCUSSION / ANNOUNCEMENTS:

- The Counseling Department meeting will be on Friday, January 16, 2009 from 9:00-12:00.
- Graduate Retreat will be on Friday, January 16, 2009 starting at 1:00pm
- CACREP decided not to come for a visit. Because of this we have hired a consultant, Mike Altakruse, to help with the process. Also the decision was made to withdraw our application to CACREP and reapply in February 2009. If we are accepted it will become effective July 2009. Once we are re-accredited those students who graduate within the previous 12 months will be considered graduates of a CACREP program.
- Dr. Griffith stated we are following the standards for CACREP training so the students should have little to no problem getting licensed.
- Dr. Griffith asked if we could review the Candidacy process.
 - Dr. Fabian stated that she found using the Personal Characteristics forms to evaluate students was helpful. She stated that this Candidacy was better than in the past because she was able to look at the behavior.
 - John Paul debriefed his student after the Candidacy process.
 - Students were ok with the process and the rubric helped.
 - John Paul stated that he will prepare student somewhat differently next time.
- Dr. Griffith stated that if you think of something that would help with supervision please let us know.
- Two students will provide a second tape for review.
- Dr. Schulze said that if students need extra practice she could set them up with groups at the Counseling Service Center.

OLD BUSINESS:

- Dr. Griffith stated she had a meeting schedule at 3:30 today to discussion the possible collaborations with TED and EDAD

There being no further business to come before the department the meeting was adjourned at 3:30 pm.

Respectfully submitted by Mary Jo LaValley
December 4th minutes approved on December 15, 2008