

## **Student Teaching**

### **INSTRUCTIONS FOR APPLICATION**

Congratulations on your success in reaching this stage of your professional education preparation program. You must meet all the requirements as listed in the catalog and your **Teacher Education Student Handbook** before submitting an application. **You must fill out the necessary application materials, which follow [by December 15<sup>th</sup> of the year that precedes the academic year in which you will student teach] (i.e., December 15, 2010 for Fall 2011 or Spring 2012 semesters).** Please make all necessary copies of the application materials, and then deliver them to the Office of Field Experiences – we need an electronic version of your application to send to potential schools. **Forms must be typed and e-mailed to the Office of Field Experiences on time (acarpn4@uwsuper.edu). Please make a hard copy for your files.**

#### **PREREQUISITES to applying for the Field Experience Semester:**

- a) Enroll/attend this university for at least nine semester credits before being admitted to the Teacher Education Program.
- b) Demonstrated competence in basic skills such as reading, writing, and mathematics by passing at specified levels of performance the Pre-Professional Skills Test (PPST). [175 Reading, 174 Writing, 173 Mathematics].
- c) Have a TB test and criminal background check (CBC) not more than two years old on file in the Office of Field Experiences.
- d) Have been admitted to the Teacher Education Program at least one semester prior to application for student teaching.
- e) Have a combined GPA of 2.75 (not due to rounding) in your major, minor and professional education courses.
- f) Successfully completed all required methods courses. (Minimum grade of C in each TED methods course and TED 300). See catalog.
- g) **All students** must list faculty you have asked to recommend you for the Student Teaching program on page 2 of the application form. The Office of Field Experiences will contact the faculty members listed on your application for their recommendations. **IT IS NOT NECESSARY FOR THE STUDENT TO OBTAIN A WRITTEN RECOMMENDATION FROM THE FACULTY MEMBER.**

**STUDENT TEACHING APPLICATION FORM:** Since this form may be forwarded to your potential cooperating teachers, principals and university supervisors, it is important that you prepare them carefully. Go beyond the spell checker to insure there are no spelling errors and all statements are grammatically correct.

As of August 31, 2004 licensure levels include:

#### **ELEMENTARY**

Early childhood through middle childhood **EC-MC {birth - 11 years (PreK – 6 grade)}**

Middle childhood through early adolescence **MC-EA {6 – 12/13 years; (1<sup>st</sup> – 7/8 grade)}**

#### **SECONDARY**

Early adolescence through adolescence **EA-A {10 – 21 years; (5<sup>th</sup> – 12<sup>th</sup> grade)}**

Early childhood through adolescence **EC-A {birth – 21 years (PreK – 12<sup>th</sup> grade)}**

#### **To proceed to placement in student teaching you must:**

- a) Have successfully passed the Written Standards exam.
- b) Have had a successful interview and passed the Portfolio review.
- c) Have taken and passed the appropriate PRAXIS test(s) with scores received in the Office of Field Experiences. **Scores must be received by April 15<sup>th</sup> to student teach in the Fall and September 15<sup>th</sup> to student teach in the Spring.**
- c) Have attended the mandatory Orientation meeting held prior to the beginning of the student teaching/internship experience (Add-on certification student do not need to attend.).
- d) Have had successful interviews with the cooperating principal(s) and teacher(s).
- e) Have returned signature forms to the Office of Field Experiences.

**ALL PLACEMENTS ARE TENTATIVE UNTIL IT IS DETERMINED THAT ALL REQUIREMENTS HAVE BEEN MAINTAINED THROUGH THE BEGINNING OF THE STUDENT TEACHING SEMESTER.**

***It is imperative that you keep the Office of Field Experiences informed of any changes in your application (name change, address change, semester change, or withdrawal from school).***

# UNIVERSITY OF WISCONSIN-SUPERIOR -- APPLICATION TO STUDENT TEACH

Make a copy for your records. RETURN 2 COPIES TO Swenson Hall 2029

FALL 2012 \_\_\_\_\_  
 SPRING 2013 \_\_\_\_\_

STUDENT ID NUMBER \_\_\_\_\_

**Please TYPE**

Name \_\_\_\_\_  
 Last First Middle Initial

E-mail address \_\_\_\_\_

Local Address \_\_\_\_\_  
 Street City State Zip

Local Phone \_\_\_\_\_

Permanent Address \_\_\_\_\_  
 Street City State Zip

Permanent Phone \_\_\_\_\_

EARLY FIELD EXPERIENCE	LOCATION	GRADE LEVEL/SUBJECT

FOR ALL MAJORS	LICENSURE		DEGREE DESIGNATION
Elementary School Attended City	<b>EC-MC</b> _____ (Birth - 11years)	<b>MAJOR</b>	
Middle School Attended City	<b>MC-EA</b> _____ (6 - 12/13 years)	<b>2<sup>nd</sup> MAJOR</b>	
Secondary School Attended City	<b>EC-A</b> _____ (10 - 21 Years)	<b>MINOR</b>	
	<b>EC-A</b> _____ (Birth - 21 years)	<b>2<sup>nd</sup> MINOR</b>	

**EXPECTED GRADUATION DATE:** \_\_\_\_\_

**COURSES REMAINING FOR COMPLETION OF DEGREE**

SPRING 2012			FALL 2012		
Dept.	Course #	Course Title	Dept.	Course #	Course Title
SUMMER 2012			SPRING 2013		
Dept.	Course #	Course Title	Dept.	Course #	Course Title

**PLEASE LIST ADDITIONAL SEMESTERS ON A SEPARATE SHEET OF PAPER**

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Activities in College:**

Athletics \_\_\_\_\_  
Campus Organizations \_\_\_\_\_  
Offices Held \_\_\_\_\_  
Special Honors/Awards \_\_\_\_\_  
Volunteer Work \_\_\_\_\_

**Other Data:**

List pertinent business, military, teaching, or other experiences, paid or voluntary. Specifically, any experience involving children/youth. List most recent first:

Type of Work	Employer	Location	Dates

**References:**

List faculty you have asked to recommend you for the Student Teaching program. The recommendations of three (EC-MC-- birth - 11 years and MC-EA -- 6 - 12/13 years) or four (EA-A -- 10 – 21 years and EC-A -- Birth – 21 years) full-time faculty members.

**FOR EC-A -- 10 – 21 YEARS AND EC-A -- BIRTH – 21 YEARS** – 1) your advisor in major area; 2) two members of the Teacher Education Program; 3) an instructor in the major area. The Teacher Education faculty recommendations must be from the Teacher Education instructors of TED 300, 338/339, 407, or 465.

Advisor: \_\_\_\_\_  
TED Faculty 1: \_\_\_\_\_  
TED Faculty 2: \_\_\_\_\_  
EA-A (10- 21 years) and EC-A (Birth – 21 years) ONLY: other instructor in major field: \_\_\_\_\_

**State of Candidacy:**

Write one paragraph on behalf of your candidacy. Include reasons why you have decided to pursue a teaching career.

**Other Pertinent Information:**

I realize that I must not request a school or specific teacher to supervise my student teaching. In addition, I know that I cannot be placed in a school district from which I graduated or have been employed or have relatives attending or working.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_