

UNIVERSITY OF WISCONSIN – SUPERIOR
Educational Leadership
Minutes

Date: October 1, 2009

Location: Mc Caskill 110E

Time: 1:00 p.m.

Present: Dr. Clark-Chair, Ms. Terri Kronzer, Dr. Suzanne Griffith, Dr. Wendy Kropid,
Dr. Jennifer Christensen, Dr. Rhoda Robinson, Dr. James Geidner,
Ms. Susan Bailey, Dr. Cathy Pulkinen Ms. Mr. John Paul
and Mary Jo LaValley

Guest: Mr. Peter Nordgren

Call to order: Dr. Orvin Clark, Chair, called the meeting to order at 1:05 p.m.

1. A motion to approve the agenda was made by Kronzer and seconded by Christensen. Yeah 8, Nay 0, abstain 0, motion carried.
2. A motion to approve the minutes of September 24, 2009 was made by Griffith and seconded by Geidner, Yeah 0, Nay 8, abstain 0, motion failed.
 - A motion by Christensen seconded by Geidner to approve the minutes with the following addition to the minutes that the coursework for EC/SE Masters Degree Strand was presented and the new courses were given to the chair. Yeah 8, Nay 0, Abstain 0, motion carried.
 - A motion by Kropid and seconded by Christensen to amend the minutes under item 5 to read 6 Yeah, 0 Nay, and 2 Abstentions. Yeah 8, Nay 0, Abstain 0, motion carried.A motion by Robinson and seconded by Kronzer to approve the minutes from September 24, 2009 as amended. Yeah 8, Nay 0, abstain 0, motion carried.

3. Chairs Report

- Griffith asked Clark to explain the Department Programs Assessment. Clark stated that the Provost handed out a broad outline as to the beginnings of Department Program Assessments.
- Robinson stated that the Assessment will be one of the major things the evaluators from the Higher Learning Commissions will be looking at when they come here. So every department is going to be responsible for demonstrating that they are doing program assessment. The recommended was made that all departments at a minimum have an assessment of their capstone. Robinson stated that the EdL Department should decide if the department will have a consistent assessment for all the EdL capstones. We need to document the capstones and demonstrate these changes by recording them in the minutes.
- Kropid asked about the tenure track faculty hires. Clark said the provost informed him of the positions he had approved for hire, which were faculty positions for Counseling and Early Childhood/Special Educations.
- Griffith encouraged everyone to look at the CETL Grants. You can apply for one to five hundred dollar grants to attend a professional meeting if it has a scholarship of teaching type of workshop that you can attend.

4, Senate Report

- The Inclusive Excellence team presented their proposed plan. Jennifer will be representing EdL faculty on the committee.
- The Academic Affairs was charged with looking at the individual designed major and reporting back to the senate.
- Kronzer asked the department to vote on the salary compression model. Market based or composite based are the two options and the model will only be addressing faculty members with compression problems.
- Robinson explained that about two years ago everyone was brought up to 80% of Cupa (College and University Professional Association).

- Kronzer explained that the Senate will make a recommendation based on how the department votes and then the entire campus faculty will vote on the issue.
- Robinson said the reason for the theoretical model is so we didn't have to have this discussion every year.
- The motion by Kronzer and seconded by Griffith is EdL Department recommend the composite model. Yeah 7, Nay 1, Abstain 1, motion carries.
- The recommended attendance policy, passed by one vote, stated that you can not require doctor's slips at all. Kronzer voted against the recommendation because there was no timeline ending it.
- Christensen has serious concerns as how she can implement any attendance policy.
- Clark stated that faculty may have to change the attendance policy in their spring semester syllabus.
- Christensen wanted to know if she disagrees with the attendance policy is there someplace she can go to speak against the attendance policy.
- Motion by Kronzer and seconded by Christensen to request senate to reconsider the attendance policy. Yeah 8, Nay 0, abstain 0, motion carries
- Kronzer stated that a proposed undergrad advisement prepared by Dick Hudelson was approved by the senate.

5, Academic Affairs

- Geidner stated that the Individual Design Majors haven't been changed in 30 years and that we might want to take a look at it and make changes or alterations as we see fit.
- Revisions of Foreign Language Requirement to include any language.
- The BA language Requirements for WLLC reduced to two semesters, rather than four.
- Political Science is being reduced from 4 credits to 3 credits and Haji would like to know if EdL will require Political Science in the department. This will remain a requirement in Teacher Education.
- Barb Erickson explained what an "Incomplete" meant and what an "In Progress" is. Erickson is trying to clear up the longstanding Incompletes.
- Kronzer stated that Academic Affairs be changed with the review of policies, procedures and practices with regard to the individual majors and minors. The purpose is to determine if campus policy is appropriate on there own merit and consistent with UWS policy. If necessary the AAC will make recommendations with regard to changes in policy, procedures and practices associated with the individual designed major and minor. Distance learning is included in the review.

6. Graduate Council

- Christensen stated that Graduate Council is working on catalog copy and that they are looking at the policy and procedures in place and specifically admissions criteria. They are also looking at how to handle student misconduct and expulsion procedures.
- Kronzer talked about Masters or Masters Equivalent. She said the DPI form has a place to check for those programs that Masters Equivalent is allowed.

7. Early Childhood/Special Education Masters Strain.

- A motion by Christensen and seconded by Griffith to approve the courses work and the program for the Early Childhood strain within the MSE Special Education Degree. Yeah 8, Nay 0, Abstain 0, motion carries.

8. 2010-2012 Catalog

- Clark stated that the facilitators for catalog rewrite and due dates are:
 - Cathy Pulkinen TED due Oct 8th
 - Terri Kronzer EDAD due Oct 22nd
 - Jennifer Christensen HD due Oct 22nd
 - Dr. Geidner has been named the unit head as required under CACREP Counseling.
 - October 29th Catalog review of all programs
 - November 5 Clark will attend a system conference so Kronzer will be Chair pro temp
 - November 12 Final Catalog review will be sent to Al Miller for his comments and editing.
 - November 23 send to Barb Erickson

- Nordgren stated Distance Learning is a delivery system so any changes will have to come to the department. Distance Learning part of the catalog simply describes the Distance Learning Programs and the delivery system.
- Kronzer asked to see the preliminary draft of the catalog copy with “strike through” for items to drop and underline new language so we can see where the changes have been made.
- Bailey asked about the changes to letting student into TED 200. The changes will start with the new catalog.

9. For the Good of the Order

- Kronzer will be gone for the next three weeks so Christensen will have Kronzer’s proxy
- On Oct 15 four Faculty will be absent so we will not have a quorum. Clark stated that we will have no meeting on the October 15th.
- Kronzer asked about the how the personnel rules are coming. The Rules Committee asked for an extension. Also Christensen would like to see the Personnel Council revisions first.
- A motion by Kronzer and seconded by to Geidner for an extension until March 15, 2010.
- Yeah 8, Nay 0, Abstain 0, motion carries.
- Bailey reminder everyone that the Early Childhood Conference is October 17th. It a full day on Autism. A brochure was put in everyone’s mailbox.
- Geidner thanked Terri for all the work done on the Student Lounge.
- Kronzer stated that for the first time we have a student who needs to take the written assessment for a third time. There is no policy written on this. Kronzer would like to revisit this after catalog copy. Also two Distance Learning Students and two on Campus Student failed the written exam.
- It was noted in the minutes that we had a discussion following the written exam and what action would be taken. Kronzer has notified the student’s advisors.
- Nordgren asked about these gap students and what could be done to help the advisors get to know their student quicker. Kronzer stated that the students all feel that the best class they have is with Glen Carlson, the Methods class, because it’s the face-to-face interaction. Kronzer stated that EDAD is going back to having people come back on campus.
- Griffith wanted it noted that discussion took place about writing and wants to encourage students to use of the writing center.
- Geidner suggested that digital face-to-face interaction though ITV format would be a good means.
- Nordgren stated that the Distance Learning students come in for the three week experience in the summer. Nordgren stated that a true distance Learning program is 75% or more of the instruction is done at a distance.
- Lois Gunderian right now has choral, general music, and instrumental music. The Music Department wants to make general instrumental music at the undergrad level as an ad on certificate.

Adjournment: The meeting was adjourned at 2:30p.m.

Respectfully submitted Mary Jo LaValley

Minutes approved, as amended, at the 10-08-09 meeting.