

# University of Wisconsin - Superior

## Educational Leadership Department

### Minutes

**DATE:** Thursday, September 22, 2011  
**TIME:** 1:00PM  
**PLACE:** Swenson 1058 Conference Room  
**PRESENT:** Ms. Terri Kronzer, Chair, Ms. Amy Carpenter, Dr. Orvin Clark, Dr. Mary Churchill, Dr. Suzanne Griffith, Dr. Carol Hulce, Dr. Mary Lee-Nichols, Ms. Susan Masterson, Dr. Terry McGlasson, Dr. John Paul, Ms. Sandy Wallgren, Mr. Sebastian Witherspoon, and Ms. Mary Jo LaValley.

1. Motion by Clark seconded by Masterson to approve the minutes of August 31, 2011. Yeah, 10, Nay 0, Abstain 0.
2. Chairs announcements:
  - A. Saturday, September 24 is the auction for McCaskill and Sundquist.
  - B. Priority one is the Catalog. The deadline for the catalog is the end of November. Kronzer stated any changes we make to the catalog will have to go to Academic Affairs and be approval at a department meeting. Also the Graduate Chair set the deadline of October 13<sup>th</sup> for catalog copy.
  - C. Priority two is the spring schedule. Class Schedule is to be in PeopleSoft by October 7<sup>th</sup>.
  - D. Counseling students and Chi Sigma Iota have agreed to clean the microwave and refrigerator if these items are provided. A coffee machine is also a possibility.
  - E. The mobile Promethean will be kept in the resource room for student accessibility.
  - F. October 17<sup>th</sup> is Hive night.
  - G. Graduate Studies can use the bulletin board not in use.
  - H. The cost of making copies hasn't been determined yet.
  - I. Friday, September 30<sup>th</sup> is our open house from 2 – 4:00pm. Kronzer asked everyone to wear their nametags. Kronzer will be speaking at the opening ceremony at 10:00a.m. Friday morning.
  - J. There is an all school alumni reunion coming up September 29 – October 2.
3. New Business;

Motion by Masterson seconded by Griffith to allow education credits for Study Abroad in Mexico. Yeah, 12, Nay, 0, Abstain 0.
4. Academic Affairs: Congratulations to Suzanne Griffith as the new Chair of Academic Affairs.
  - A. Graduate Requirements. Department will review material.
  - B. GPA Change from Round to Truncate. Passed Senate.
  - C. Correction - The old policy title is Individually Design Major. The new policy title is Interdisciplinary Studies Major. There are two issues; one is the name change and the second is removing the credits committee in the review process and having the Advisory and Chair approval only. Not supported by Educational Leadership department at this time.

5. Faculty Senate;
  - A. Growth Agenda is a high priority for system.
  - B. Inclusive Excellence open meeting will have the climate survey results by October 14.
  - C. Brown bag series will continue.
  - D. There are some Mini grant opportunities.
  - E. Personnel Rules came forward and were voted down. The personnel rules have passed. It is the templates that haven't passed.
  
6. Graduate Council:
  - A. Provost visited with Graduate Council. The council was looking for funding for marketing efforts.
  - B. Clark met with the Provost about a new program and that is a Doctorate in Educational Leadership. This program can be supported with the staff available if we offer it on a collaborative basis.
  - C. John Paul was appointed to the petitions committee.
  
7. For the good of the Order:
  - A. Tammy Rady is taking over for Sandy Wallgren in Graduate Studies.
  - B. Tracy TePoel will provide LTE services to the Teacher Education Program.
  - C. Keely Dadrick is our new work study student. She will be available from 10 – 1:00p.m. on Tuesday and Thursday.
  - D. The Office on Instructional and Professional Development OPID is on campus for meetings Thursday and Friday of this week.
  - E. McGlasson announced a one day training November 11 through Continuing Education on Couples Counseling.
  - F. Assessment update by Masterson. We have submitted program outcomes for Teacher Education and Educational Administration and Counseling is working on theirs.
  - G. Educational Program Advisory Council EPAC meeting will be set for sometime in early November.
  - H. Masterson stated that all our articulation agreements are up-to-date except for WITC.
  - I. November 14 Masterson will be sharing some of her favorite recipes and hosting a dinner in the Café at the YU.
  - J. Kronzer stated she would like to have one evening where the students on campus could come and get to know the Educational Leadership Department.
  - K. Hulce announced that this Saturday, September 24th the UWS Choir will be singing at the 4:30p.m. Mass at Cathedral.

Meeting adjourned at 2:30 p.m.  
Minutes approved at the 10/13/2011 meeting.