

UNIVERSITY OF WISCONSIN – SUPERIOR
Educational Leadership Department
Minutes

Date: January 28 2010
Location: McCaskill 110E
Time: 1:00 p.m.
Present: Ms. Terri Kronzer – Interim Chair, Dr. Orv Clark, Dr. Suzanne Griffith
Mr. John Paul, Ms. Susan Bailey, Dr. Cathy Pulkinen, Dr. Jim Geidner, Dr. Jennifer Christensen, Dr. Rhoda Robinson, and Mary Jo LaValley

Call to Order: Ms. Terri Kronzer, interim chair, called the meeting to order at 1:00 p.m.

1. Agenda Approval
 - a. Kronzer requested a motion to move the Christensen and Geidner's retention to the end of the meeting. Motion by Griffith to approve the agenda as amended, seconded by Christensen. Yeah 7, Nay 0 Abstain 0.
2. Approval of January 14, 2010 Minutes
 - a. Motion by Clark, seconded by Griffith to approve the minutes as amended. Yeah 7, Nay 0, abstain 0.
3. Announcements
 - a. Provost has proposed a schedule change to start classes at 7:30 a.m. and classes will start on the half hour.
 - b. The other proposal by the Provost was to look at 8 weeks, 2 nights a week, 3 hour night courses.
 - c. Discussion took place between Admissions, Advisement and Educational Leadership about academic advising for Teacher Education
 - d. The plan for the new Swenson Hall has 3000 square feet allocated for a Cope Center. The educational materials resources center has been moved to the Library. The Provost wants to know if the Educational Leadership Department would need the space.
 - e. Student teachers have indicated in their evaluations that they do not know how to use the technology that is out in the schools. The main concern is that the students don't know how to use smartboards. Kronzer is going to talk with the methods instructors about this but the question is do we need labs. Robinson said we need three classrooms equipped with smartboards. She asked Kronzer to make sure that we maintain those three laboratory classrooms and we need those well equipped for low tech and high tech.
 - f. Donya has transferred over to the Health and Wellness Center. Because of this Kronzer is looking at some staffing options and will let the department know what she decided.
 - g. Kronzer met with the Provost to go over the staffing the department approved at our last meeting. Kronzer was asked to review our FTE. She asked if she could hire some temporary academic staff appointments for one year. The Provost has tentatively approved for this spring one more tenure track faculty search. Kronzer will do an FTE analysis and has a meeting with Jeff Kahler to put that together. Kronzer also got approval to hire a temporary one year position to help with advising and assistant the Director of Field Experience.
 - h. The next EPAC meeting will be Tuesday, February 16, 2010 from 4:30 p.m. to 7:00 p.m. in Yellowjacket Union in 203.
4. Academic Senate Request
 - a. System is sponsoring to campus climate survey. It's a \$6000 cost to the campus. The Equity Score Committee, Women and Gender Committee, and the Academic Staff want to participate. The Faculty Senate executive committee wants to make sure the time and effort that goes into it is useful.

5. Three year schedule
 - a. Once Kronzer meets with the Provost she will have the three year plan schedule.
 - b. Hensrud, Nordgren and Kronzer have had conversations relative to offering classes and not distinguishing between Distance Learning and On Campus Classes.
 - c. Kronzer and Redding spoke and said students need to be drafting their first three thesis chapters in research. This will be the basic format for all thesis. Kronzer stated that she will be offering thesis course every semester and it will be offered online and on Campus.
6. Summer schedule
 - a. Kronzer has a tentative summer schedule put together. Kronzer reviewed what will be offered.
 - b. Kronzer will be in contact with faculty to see who wants to teach.
 - c. Online courses are a minimum of 8 weeks, but Graduate Programs are exempt from everything.
7. Graduate Council – update
 - a. Graduate Council had their first meeting and is setting their priorities for the semester. They are using their strategic plan to measure where they are and to help keep them on track.
 - b. Christensen asked Sipress if Graduate Council can look at the Grad Charter as she has reviewed it and feels it is very out of date.
 - c. Writing Center Survey was discussed and Schlacks will be coming to speak to Graduate Council. Educational Leadership has an electronic copy available.
8. Academic Affairs – update
 - a. Approval for Griffith First year Seminar courses.
9. Chairs – update
 - a. There have been potential violations of FERPA with students. You are not to give students your password. Returned work cannot be put in a box, but in an envelope with the student's name on it is acceptable.
 - b. Griffith presented on First Year Experience and it looks very positive. It was very well received by students.
 - c. The Higher Learning Commission report was approved by Senate. It will be available online.
10. Star III – update
 - a. This is funded by a FIPSE Grant (Federal dollars) plus matching dollars by UW System.
 - b. Every campus will eventually use the same evaluation tools for Math and Science teachers.
 - c. Star I and Star II has been working for the last three to four years developing the tool.
 - d. UWS needs people on the team from k-12 schools and we have a \$10,000 budget.
 - e. In July there is a two day mandatory training for all teams.
11. Search and Screen – update
 - a. Recruiter/Advisor position
Currently make reference calls. Four potential candidates have been chosen. By tomorrow afternoon the committee hopes to identify three candidates to bring on campus by Thursday and Friday of next week.
 - b. Special Ed/Early Childhood position
Christensen reported seven applications none of which meet the minimum qualifications. Christensen asked what we do from here. Do we fail the search or do we repost it?
Robinson recommends conventions, and journals to post our Early Childhood position.
Christensen will explore some of these and talk with Kronzer.
 - c. Counselor Education position
Christensen reported there are 16 applications, three do not meet the basic criteria, 8 have or will have the required degrees and five meet the requirements and have clinical licensure.
 - d. The committee is meeting again on Monday.

TED Admissions

- a. Students must meet all requirements prior to registering.
- b. Permissions numbers (instructor consent) will be put in place.
- c. Kronzer and Anne will train Distance Learning people and the content advisors.
- d. Kronzer stated that we need to be clear in our communication. For example if students are allowed to take TED courses that does not mean they are in the TED Program, nor does it mean you students will automatically be admitted into the TED Program.

Retention meetings were open.

12. Dr. Jennifer Christensen, Retention

Dr. Christensen: Christensen chose to stay under the TED rules for this review.

Motion by Clark, seconded by Griffith to retain Dr. Christensen for another year. Yeah 4, Nay 0, abstain 0.

13. Dr. James Geidner, Retention

Dr. Geidner: Geidner chose to stay under the TED rules for this review.

Motion by Robinson to retain Geidner for the next year with the provision that he has an improvement plan in place, Clark seconded the motion. Clark moved to amend motion to say that this plan be submitted to the Department Chair for approval within 30 days. Griffith seconded the amendment. Yeah 4, Nay 0, abstain 0.

The motion as amended was approved. Yeah 4, Nay 0 Abstain 0.

14. Adjournment - Motion by Clark, seconded by Christensen to adjourn at 3:15 p.m.

Respectfully submitted by Mary Jo LaValley
Minutes approved at the 02-11-2010 meeting