

UNIVERSITY OF WISCONSIN – SUPERIOR
Educational Leadership Department
Minutes

Date: March 11 2010
Location: McCaskill 110E
Time: 1:00 p.m.
Present: Ms. Terri Kronzer – Interim Chair, Dr. Orv Clark, Mr. John Paul, Ms. Susan Bailey,
Dr. Suzanne Griffith, Dr. Jim Geidner, Dr. Jennifer Christensen, and Mary Jo LaValley
Absent: Dr. Cathy Pulkinen
Guests: Mr. James Shelquist

Call to Order: Ms. Terri Kronzer, interim chair, called the meeting to order at 1:00 p.m.

1) Agenda

- a. Motion by Clark to approve the agenda as amended, seconded by Christensen. Yeah 5, Nay 0, abstain 0, motion carried.

2) Minutes

- a. Motion by Christensen seconded by Griffith to approve the minutes, from February 11, 2010 as amended. Yeah 5, Nay 0, abstain 0, motion carried.

3) Minutes

- b. Motion by Clark seconded by Christensen to approve the minutes, from February 25, 2010 as amended. Yeah 5, Nay 0, abstain 0, motion carried.

4. Announcements:

- a. Book orders for summer 2010 and fall 2010 due April 1, 2010.
- b. Summer contracts went out. The class schedule, won't go online until the contracts come back in.

5. Class Schedule

- a. Summer sections are K201. K identifies the session and 201 indicate a mini course.
- b. Undergrad TED 270 class will run June 14 – Aug 6.
- c. It was decided to order books for classes that don't have an instructor assigned yet.
- d. Counseling Research
 - 1) Students just starting out will need to take TED 750 and TED 752 for 3 credits each.
 - 2) Motion by Clark seconded by Griffith that students in second phase of their research take Coun 681 Seminar class for 1 credit or TED 752 for 3 credits. This 1 credit seminar will run just in the fall 2010. Yeah 4, Nay 1 abstain 0, motion carried.
- e. Christensen is putting together a written proposal to have TED 752 Research assigned to a faculty. This would constitute a 3 credit load.

6. Admissions Process

- a. The GRE or MAT test is required for admission into the Counseling program.
- b. Four applications to the Counseling program were reviewed. Two applicants hadn't taken the required 6 undergrad credits. Suggestion was made that these applicants take the 6 undergrad credits and reapply.
- c. The GPA is 3.0 for admissions into the Counseling program.

7. Chair

- a. The release time for new faculty is not consistent across campus. A number of department release new faculty from advising and service the first year. Other department release new faculty from advising, service, and give them a class release in order to do the CETL New Faculty Orientation.
- b. The consensus was there needs to be a campus policy on release time for new faculty.

8. Faculty Senate – No meeting until after the 23rd of March.
 - a. Kronzer recommends that if you haven't voted on the faculty salary structure proposal to do so, as ballots are due Friday, March 12th.
9. Graduate Council
 - a. Christensen stated that Grad Council took action on the Content Review Policy that Continuing Education Committee had asked them to review.
 - b. The undergrad Academic Affairs Committee has all ready approved the policy.
 - c. Action was taken on the Graduate Student Fees proposal that Clark brought to the EdL Department. The council amended the motion to say that we would like 75% to 80% of the fees allocated for Grad Student funding. This motion passed Grad Council.
10. Academic Affairs asked for input on the following:
 - a. What measurable assessments is the EdL Department currently using? The EdL Department is using praxis, written assessment, portfolio, supervision of student teaching, and presentations.
 - b. Final Exam policy was revised. A final exam or equivalent must be given.
 - c. Military leave policy. The department agreed that a student could miss up to two weeks. The EdL department would like clarity on the 24 day cumulative military absence.
 - d. Distance Learning Issues.
 - 1) Qualifications for faculty teaching D L and online courses should be the same.
 - 2) Kronzer stated that D L is a venue for delivering our course work. It's part of our teaching load. It was agreed that there should be a national search for faculty teaching D L and online course.
 - 3) D L and online faculty should have research and service obligations like regular faculty.
 - 4) Salary should be comparable.
 - 5) Workload is determined by course load.
 - 6) Evaluation of DL and online course should occur with a student evaluation.
 - e. There is a proposal to have Soar students come for an over night. Griffith explained that five people will be trained as general advisors. This hasn't gone thru governance yet.
 - f. The EdL Department agreed that the First Years Seminar should become a core requirement by 2012.
11. For the Good of the Order
 - a. If in your undergrad classes you are addressing the liberal arts initiatives in your syllabi please let us know which class so your syllabi can be included with the HLC documents.
 - b. The proposal for a post baccalaureate program was presented. It would offer student an initial teaching licensure certification with an optional master's degree.
 - c. Kronzer asked the department to look the Post Bac material over and this will be on the agenda for our next meeting.
 - d. A performance evaluation will be done at the March 25th meeting. Kronzer asked if the faculty would bring a summary sheet of the criteria, which is Teaching, Advising, Research, Service, and Student Evaluations.
 - e. Furlough day Monday, March 15, 2010 for everyone.

Meeting adjourned at 2:30p.m.

Respectfully submitted by Mary Jo LaValley

Minutes approved at the 03-25-10 meeting.