

**Notes**  
from Summer 2009  
**CETL Strategy Session for 2009-2010**

**with Dr. Stewart Ross of Mankato State University**

August 19, 2009  
8:30-10:00 AM in HWC 2420

CETL Advisory Committee members present: Maria Cuzzo (Director), Hilary Fezzey, Suzanne Griffith, Heather Kahler, Wendy Kropid, Shaun Lynch, Steve Rosenberg.  
Guest: Dr. Stewart Ross, CETL Director for Mankato State University  
Recorder: Emily Levings, CETL University Services Associate

All CETL committee members for 2009-2010 were invited to attend via email. The members present for the meeting introduced themselves.

Maria Cuzzo gave a brief history of CETL at UW-Superior: CETL's first year was focused on introducing the center to faculty and the university; the second year was focused on creating a stable presence; now, in its third year, the center hopes to move forward.

Dr. Ross, who was the featured speaker at the our August 17-18 Summer Teaching and Learning Intensive Workshop, is also the CETL Director for Mankato State University. He noted that CETL programs have been in existence nation-wide for the past 20-30 years.

Following are features of the CETL program he has developed at **Mankato State University** that might be attempted at UW-Superior. Additional information may be viewed on the website: <http://www.mnsu.edu/cetl/> (see attached printouts).

**One-on-one interviews with new faculty** to find out what their needs are and to find out if they practice active learning techniques (rather than straight lecture teaching).

**Faculty Teaching Certificate Programs:** Open to all faculty but required for 1<sup>st</sup> and 2<sup>nd</sup> year faculty at Mankato Univ. Elements include Peer Faculty Consultation and Faculty projects as described below.

- Certificate Programs are required by universities in many countries worldwide, including Canada, Europe and Australia.
- A requirement of 12 contact hours per faculty is usual.
- At Mankato, a "faculty development committee" comprised of eight members, each serving 2-year terms, is elected through the faculty union from each college. The committee meets monthly.
- Sixty-four faculty members are involved in the certificate program.

**Peer Faculty Consultation**

- Faculty sign up for consultation (not required)
- Confidentiality is maintained
- Consultants:
  - Are provided training,
  - Are drawn from the "7 best" faculty on campus.
  - Consultations provide the consultants with "Service to the University."
- Peer Faculty Consultation process:
  - Step 1 – Consultant sits in on classroom session
  - Step 2 or 3 – Consultant talks to students without instructor present:

- How is it going? What's going well? (how many agree); What could be done differently?; How are the tests/, etc.
  - Step 3 or 2 – Consultant talks with instructor:
    - Do you have any issues with organization? Are you finding you are able to get to class on time? Why are you lecturing?
  - Step 4 – Questions and comments are provided to the instructor to do with as he/she wishes.
- Consultations can eventually develop into departmental “teams”

**Faculty Project** is related to teaching and learning:

- Requires 15 to 20 hours of work
- Avoid advertising projects as “remedial” or “required”
- Project concludes with a presentation to other faculty
- Presentations are generally 90 minutes in length and are held once per month. New faculty could be targeted as audience.
- May also include a luncheon for faculty
- Sample topics for projects might be “Writing a Good Syllabus,” “Active Learning,” or “Teaching with Technology”

**Chair’s Faculty Learning Communities (FLC)**

- Chairs group from within the university community
- Provides workshop for new chairs
- Arranges for “Chairs’ Breakfast with Provost” 3 times per semester
- CETL could assist with workshops promoting mentoring and administrative skills for new chairs.

**Community of Practice (COP’s)**

- Works with community, outside of UW-Superior

**Mini-Grants for faculty development**

- Faculty development is supported at Mankato University through mini-grants arranged by CETL ... see attachment and details at website <http://www.mnsu.edu/cetl/conferences/other.html> . This includes the Lilly Conferences referenced by Dr. Stewart during his discussion.
- SOTL (Scholarship of Teaching and Learning) grants are promoted by CETL for research projects through the Office for Professional and Instructional Development (OPID)

Respectfully submitted by Emily Levings, as approved by Maria Cuzzo.

Approved by CETL Advisory Committee (HF, KH, MC, SL) via email 8-16-2009