

**Approved Minutes of CETL Advisory Committee Meeting**

Date: March 28, 2011 12:00 – 12:50 PM

McCaskill 110-E Conference Room

**PRESENT:** Faculty members, Drs. Hilary Fezzey and Vicki Fingalson Madison,  
Academic Staff Members: Heather Kahler  
CETL Staff: Drs. Maria Cuzzo (Director), Lisa Larson (Coordinator of Instructional  
Development), Suzanne Griffith (Coordinator of First Year Seminars)

Recorder: Emily Levings

Members absent: Drs. Karl Bahm, Bob Beam, Brent Notbohm, Scott Smith and Student Representative

The **Minutes of February 21, 2011**, were reviewed and approved. Heather Kahler made a motion to approve the minutes, Hilary Fezzey seconded the motion, and Maria Cuzzo moved to approve them. Minor typo corrections were noted, and the members present unanimously approved the minutes as revised.

Maria noted that the **CETL Newsletter** will be published in early May and that conference attendees have been contacted to provide their insights and reflections on their conference experiences. She asked that an Advisory Committee member volunteer to write a short comment about experience as a committee member; Heather Kahler volunteered to do so. The group discussed interesting teaching activities, First Year Seminar instruction, and informal SoTL projects as sources of upcoming CETL activities and reporting.

Maria has been developing a **CETL Impact Survey** to assess the impact of CETL activities and solicited input from committee members. She is planning to have the survey created before the end of this semester.

The current **budget situation** was addressed, though there wasn't much to report other than the 25% cut that OPID is facing. As the budget process continues in Madison over the next 2 months, it should become more apparent where OPID (Office of Professional and Instructional Development) and LTDC (Learning Technology Development Council) are situated within the priorities of UW System. Jan Hansen may represent UW-Superior in a meeting in Madison to contribute to a value assessment of programs that are core to System's mission (vs peripheral) as an aid in prioritizing budget cuts. While the mission of UW-System is involved in regulatory, compliance and administrative issues, both OPID and LTDC are more directly focused on student learning. Maria distributed a document that she had prepared, entitled "The Case for OPID" She requested that Lisa Larson prepare a similar document, but focusing on LTDC, to provide to Jan Hansen, Faith Hensrud and Faculty Senate to promote its initiatives and needs. Maria requested that committee members solicit input from their peers and the campus community about valuable programs to relay to UW System via campus representatives.

Suzanne Griffith reported briefly on the **First Year Seminar** Programs.

- The call has been made for Spring 2012 FYS proposals.
- She has received an "Inclusivity Grant" to have a trainer come in to work with First Year Seminar instructors this summer.
- The Fall 2011 First Year Seminars list of 21 seminars is close to finalized, with Rick Moran no longer in the listing. One seminar will include a "lab" component in the Boundary Waters during the month of August. A printed brochure will be available for upcoming Preview Days and SOAR advisement sessions.

- Research continues on the FYS Fall 2010 survey. Two tables were distributed, providing likert scale responses from 196 FYS students. Outcomes will be presented to the campus on April 7<sup>th</sup> and will be included in a presentation on April 15 at the President's Summit in Madison.

Lisa Larson reported on the **Teaching with Technology** (TwT) projects. Two current projects are utilizing Adobe Premier Elements to produce videos, rather than Windows MovieMaker software previously used.

- George Wright's students in his Criminal Law class are creating movies.
- Kristen Lindquist's students her Children's Literature class are creating videos as book "trailers."
- Judy Dwyer's class is engaged in web conferencing for group work using Elluminate through D2L. The "blended" or hybrid teaching model allows social work internship students to connect with each other from several sites.
- Student's in Ephraim Nikoi's Distance Learning communication's class are utilizing several media for social networking.

Meeting adjourned at 12:55 p.m.

Respectfully submitted by Emily Levings

On April 25, 2011, Heather Kahler made a motion to approve the minutes with minor corrections noted, and Brent Notbohm seconded the motion. Maria Cuzzo moved to approve them with corrections, and the members present unanimously approved the minutes as corrected.

The next meeting was tentatively scheduled for April 11<sup>th</sup>.