



## Minutes of CETL Advisory Committee Meeting

Date: October 3, 2011

12:00 – 12:50 PM

Swenson Hall 2074 – CETL Seminar Room

### PRESENT:

Faculty members: Drs. Karl Bahm, Virginia Donovan, Hilary Fezzey, and Vicki Madison

Academic Staff Members: Mickey Fitch and Heather Kahler

CETL Staff: Drs. Maria Cuzzo (Director), Lisa Larson (Coordinator of Instructional Development), and Suzanne Griffith (Coordinator of First Year Seminars)

Recorder: Suzanne Griffith

ABSENT: Mr. Brent Notbohm; Emily Levings, Student Representative (unnamed)

Maria Cuzzo called the meeting to order at noon and welcomed members. She thanked them for their help on **WEAVE** and reported that it was submitted.

1. First order of business was to discuss **CETL Talk Series**. Dr. Cuzzo explained that noon-time has been filled with department and committee meetings rather than Seminar type options and that this series was not to be a linked series; rather each one would be free-standing. Dr Cuzzo asked for members to weigh in on our options, including changing our plan and not trying to meet this Goal. Discussion covered various options such as offering it early in the day – CETL Café – and later in the day “Tea Time”. Another set of options was on delivery: such as face to face or streamed or taped or use of D2L were brain-stormed. While face-to-face informal sharing and chatting seemed to garner more head-nods no decision was made. CETL will continue with highlighting information on Teaching and Learning in its *CETL Connections Newsletter*. Dr. Cuzzo wants to make a decision soon and get them scheduled and calendared.
2. Second item for discussion was the **SOTL projects**. Sixteen people have expressed interest in “learning more about the SOTL process” – the focus for this year. Dr Cuzzo announced that Nancy Chick will not be available to continue the discussion started in August due to her taking a position out of state. Since HLC cited the lack of campus-based SOTL as an area that needed more focus, pursuing this process is a CETL priority. Despite the loss of Nancy Chick the program will move forward. In addition, Dr Larson is working with SOTL (through her TWT projects) which is an important aspect of the SOTL Goal. Another area that CETL had hoped to pursue – Peer Mentoring – has been set aside for the foreseeable future.
3. Next the members discussed options for **Enhancement Day**. While it is not clear which day, Dr Cuzzo has been assured that there is the expectation of having one. The topic will be “The Student Centered Campus” as it is an area that all educators can take part in. There needs to be a Call for Proposals soon. Active discussion touched on possible keynoters – Bill Cerbin on Constructivism, Regan Gurung on How Students Learn outside of the class. Best practices was seen as an assumption that we know what these are when what we need is to do is have a better grasp of the meaning of being student centered; the fears and myths around being student centered; the role of academics when the campus is student centered. Paradigm Explorations immersed as the topical focus. Again discussion tapped into issues of delivery and recording using various technologies.

4. Next Dr Cuzzo asked for brief updates:
  - a. Dr. Suzanne Griffith reported on recent meetings with new and interested instructors on how to construct a **First Year Seminar** Proposal. She said it looked liked there was sufficient interest in FYS that we can meet our 25 FYS for next fall. Recruitment of students for spring FYS will start soon.
  - b. Dr. Lisa Larson gave an update on the various areas where they are providing instructions for use of **technologies** in projects. The Teaching with Technology (TwT) Program participants will meet this week to discuss the research component of their projects. She is also supporting digital storytelling with several programs that will serve as models for future digital stories. Additionally, Lisa reported that the UW System Learning Technology Development Council (LTDC), Northwest Region is calling for proposals for presentations at its First Annual Northwest Regional Showcase, to be held at UW-Eau Claire on Friday, February 24, 2012. A call for proposals was handed out and will be sent by email to the campus shortly (see attachment). CETL and LTDC will provide support for attending.

The other items on the agenda were postponed until the next meeting.

Dr Cuzzo asked for volunteers to be highlighted in the **CETL Newsletter**. Mickey Fitch volunteered and Hillary Fezzey was volunteered.

Meeting adjourned.

Suzanne Griffith recorded and submitted these minutes. At the CETL Advisory Committee Meeting held on October 17, 2011, members were requested to review the draft of the **Minutes of the Meeting of October 3, 2011**, as submitted by Suzanne Griffith. Heather Kahler motioned for approval of the minutes, Karl Bahm seconded the motion, and the advisory committee voted unanimously to approve the minutes as submitted.