



## CONSORTIUM AGREEMENTS WITH OTHER INSTITUTIONS:

The purpose of a consortium agreement is to allow the university from which you are seeking your degree (home campus) to consider your enrollment and corresponding costs to attend another university (visiting campus) for either some or all of your semester credits. The home institution then awards and disburses financial aid for credits at both institutions. The consortium agreement further prohibits the visiting campus from processing financial aid for you for that term.

### THE PROCESS:

- 1) Complete a financial aid file at UW-Superior.
- 2) Submit both the Request for a Consortium Agreement and the Consortium Agreement to the Financial Aid Office at UW-Superior.
- 3) Obtain any required signatures.
- 4) Financial Aid will approve/deny your request and inform you of the results.
- 5) Approved requests will result in UW-Superior processing a Consortium Agreement with the visiting institution.
- 6) Visiting institution will provide information regarding the enrolled credits and corresponding costs. This will not be done until you have enrolled at the visiting institution.
- 7) Student is responsible to pay or make arrangements to pay the visiting institution per the visiting institution requirements.
- 8) Visiting institution returns the signed Consortium Agreement to UW-Superior.
- 9) UW-Superior Financial Aid Office revises and disburses financial aid as appropriate. The earliest financial aid is disbursed is the week prior to the start of the semester and only if you are enrolled in all classes you plan to take.
- 10) If you drop the credits, the visiting institution notifies UW-Superior and you may owe money back to the financial aid programs.
- 11) You must request the visiting institution send an updated academic transcript to UW-Superior to transfer in your credits. **Failure to have the credits transferred to UWS may result in a hold placed on your transcripts and financial aid until this is accomplished.**
- 12) UW-Superior monitors your progress.



## REQUEST FOR A CONSORTIUM AGREEMENT:

Consortium agreements are done on a very limited basis with primarily three situations that will be approved. Check the one that applies to you:

\_\_\_ 1) You are required to take classes to satisfy your degree requirements and UW-Superior does not offer those classes.

\_\_\_ 2) UW-Superior does not offer the coursework in the sequence you need to complete degree requirements in a timely manner (i.e., course is offered every other year). Attach a letter of explanation, a degree audit highlighting the required coursework, and a detailed plan for graduation outlining the courses you plan to take each semester.

\_\_\_ 3) You are enrolling in a study abroad experience offered at another institution.

I, \_\_\_\_\_ (print name), SS# \_\_\_\_\_ request UW-Superior to enter into a consortium agreement with \_\_\_\_\_ for the fall/spring/summer term (circle one) of the academic year \_\_\_\_\_ (enter year) and grant permission to share my academic and financial aid information with the institution listed above for the purpose of completing and processing a consortium agreement.

I further agree to request from the visiting campus that my credits be transferred to UW-Superior immediately after completion of the semester. I understand that no additional financial aid will be processed until the official credits have been transferred.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Advisor signature \_\_\_\_\_

Date \_\_\_\_\_



## Consortium Agreement Between

The **UNIVERSITY OF WISCONSIN-SUPERIOR** (home campus) and the \_\_\_\_\_  
 \_\_\_\_\_ (visiting campus) for \_\_\_\_\_

NAME OF STUDENT	SOCIAL SECURITY #	TERM	YEAR

This agreement confirms that UW-Superior and \_\_\_\_\_ have entered into a consortium agreement for the purpose of awarding financial aid to the above named student for the year and term indicated while student is completing degree required courses at both institutions. During this term UW-Superior will be considered the home campus. The visiting campus **agrees that it will not provide financial aid to the student for this period.** UW-Superior will provide financial aid based upon student need, the combined cost of education, and the combined number of credits at both institutions.

	UW-Superior Information	CRS.	Visiting Campus Information	CRS.
<b>Course Titles / # credits</b>				
<b>Tuition and Fees</b>	\$ _____		\$ _____	

FOR OFFICE USE ONLY:  
 Telephone (715)394-8200

Fax (715) 394-8027

Return to: UW-Superior  
 Financial Aid Office  
 PO Box 2000  
 Superior, WI 54880

\_\_\_\_\_  
 Signature of UW-Superior F.A.O.

\_\_\_\_\_  
 Date

Telephone (    ) \_\_\_\_\_

Fax (    ) \_\_\_\_\_

\_\_\_\_\_  
 Signature of F.A.O. Administrator

\_\_\_\_\_  
 Date