

## **SATISFACTORY ACADEMIC PROGRESS POLICY**

### GENERAL INFORMATION

A student must maintain Satisfactory Academic Progress toward a degree to receive financial aid, including loans. Failure to maintain satisfactory progress will result in the student being placed on probation or having his/her financial aid suspended. A student who has been suspended by the financial aid office may file a petition to have his/her financial aid reinstated (see Appeal Procedure below).

The UW-Superior Satisfactory Academic Progress Policy has two components, Grade Point Average (GPA) and Completion Rate (credits attempted vs. credits earned). The GPA component is the same as the requirement for academic standard (see below). Students who are suspended due to failure to meet GPA requirements will be notified by the Registrar's Office. When academic reinstatement occurs, financial aid reinstatement will automatically occur, as it pertains to GPA. The Financial Aid Office monitors Completion Rate at the end of Summer College only for all credits attempted while at UW-Superior. The Financial Aid Office will notify students if they have not met the appropriate completion rate (described below). Those students will need to file a Petition for Financial Aid Reinstatement with the Financial Aid Office. (Note: it is possible that at the end of second semester a student will be required to file an appeal with both the Registrar's Office, due to GPA, and the Financial Aid office, due to Completion Rate.)

Transfer students are assumed to be making satisfactory progress upon entering UW-Superior (i.e., financial aid suspension at another institution does not carry forward).

Incompletes and withdrawals after the 10<sup>th</sup> day of the grading period will be counted as attempted credits. Remedial credits will be counted as attempted credits. Repeated courses will be counted as attempted credits as many times as the course is repeated. Example: A student repeats a three-credit class. The second grade is a passing grade. Thus, the student has attempted six credits and has earned three credits. If both attempts at the class result in two grades of "F", then the student has attempted six credits and has earned zero credits.

Successful completion of a credit attempted is credit for which a grade of A, A-, B+, B, B-, C+, C, C-, D+, D, D-, P, or IP is received.

Students may receive financial aid for no more than 150% of the published length of the currently enrolled academic program, measured in credits. For example, a student's academic program is 120 credits. Financial Aid may be received for no more than 180 credits. When pursuing a second degree, the 150% rule may be made on a case-by-case basis through the appeal procedure.

The obtaining of a degree, with the exception of an associate degree, automatically reinstates the student's eligibility for financial aid.

### SATISFACTORY ACADEMIC PROGRESS COMPONENTS

#### **GRADE POINT AVERAGE STANDARDS (SAME AS THE ACADEMIC STANDARDS)**

Academic Probation-Students are placed on academic probation whenever their:

1. Cumulative grade point average drops below 2.0, or
2. Semester grade point average is less than 1.66 regardless of the cumulative grade point average.

Students on probation must earn a 2.0 semester grade point average the following semester to remain in good standing. Once the cumulative grade point average goes to 2.0 or above, they are no longer on probation. If students fail to earn a 2.0 semester grade point average while on probation, they will be suspended.

Transfer students accepted with less than a 2.0 cumulative grade point average from all previously attended institutions will be admitted on academic probation.

Suspended students readmitted by the Student Reinstatement Committee will be readmitted on academic probation.

### Academic Suspension

At the end of each term the University reviews the academic records of all students. Students previously on probation will be suspended if their semester grade point average is less than 2.0.

Students suspended for failure to maintain academic good standing shall be declared ineligible to continue to enroll during any fall or spring term. Suspended students may attend classes during any summer term without being readmitted.

### COMPLETION RATE STANDARDS (CREDITS ATTEMPTED VS. CREDITS EARNED):

Students are required to make satisfactory progress toward completion of a degree. The method used to monitor that requirement is to determine that the student is earning a specified percentage of credits that he/she was enrolled in as of the tenth day of class and those credits added after the tenth day of class. The appropriate percentage used depends on the grade level of the student. As the student advances from freshman to senior, it is expected that a higher percentage of credits attempted would be completed. Both credits transferred from another institution as well as credits earned at UW-Superior are used to determine the grade level of the student. This in turn determines the appropriate percentage to be applied to the cumulative credits attempted only at UW-Superior. The result is the minimum number of credits the student must complete at UW-Superior to be considered making satisfactory progress.

Suspension will occur when any of the following, as a minimum, are not met:

Credits Attempted	Appropriate Percentage
01-27	60%
28-55	65%
56-83	70%
84 and above	75%
Graduate	66%

Probation- Students on probation are monitored at the end of each enrollment to determine if the terms of the probation were met. If not, suspension will occur. Students who meet the conditions of probation, but who have not met the Progress Standards will remain on probation until the minimum standard(s) is/are met.

### APPEAL PROCEDURE

Students who do not meet the above policy standards may be considered to be making satisfactory progress, evaluated on an individual basis, if there are mitigating circumstances including:

- The death of a relative of the student (copy of Death Certificate must be provided)
- An injury or illness of the student
- Other special circumstances.

A student has the right to submit a written petition to the Student Financial Aid Review Board explaining the mitigating circumstances that prevented the student from meeting the standards of the Satisfactory Academic Progress Policy. If the first petition is denied, the student can submit a second written petition. There are no personal appeals and the decision of the Student Financial Aid Review Board is final.

The Financial Aid Review Board generally meets the week prior to the start of classes each term. Other meetings are scheduled on an as needed basis. Students may contact the Financial Aid Office for current information on meeting times. The results from actions of the committee will be mailed to the student immediately or may be obtained by contacting the Financial Aid Office the day after the meeting.