



CONSORTIUM AGREEMENTS WITH OTHER INSTITUTIONS:

The purpose of a consortium agreement is to allow the university from which you are seeking your degree (home campus) to consider your enrollment and corresponding costs to attend another university (visiting campus) for either some or all of your semester credits. The home institution then awards and disburses financial aid for credits at both institutions. The consortium agreement further prohibits the visiting campus from processing financial aid for you for that term.

THE PROCESS:

- 1) Complete a financial aid file at UW-Superior.
- 2) Submit both the Request for a Consortium Agreement and the Consortium Agreement to the Financial Aid Office at UW-Superior.
- 3) Obtain any required signatures.
- 4) Financial Aid will approve/deny your request and inform you of the results.
- 5) Approved requests will result in UW-Superior processing a Consortium Agreement with the visiting institution.
- 6) Visiting institution will provide information regarding the enrolled credits and corresponding costs. This will not be done until you have enrolled at the visiting institution.
- 7) Student is responsible to pay or make arrangements to pay the visiting institution per the visiting institution requirements.
- 8) Visiting institution returns the signed Consortium Agreement to UW-Superior.
- 9) UW-Superior Financial Aid Office revises and disburses financial aid as appropriate. The earliest financial aid is disbursed is the week prior to the start of the semester and only if you are enrolled in all classes you plan to take.
- 10) If you drop the credits, the visiting institution notifies UW-Superior and you may owe money back to the financial aid programs.
- 11) You must request the visiting institution send an updated academic transcript to UW-Superior to transfer in your credits. **Failure to have the credits transferred to UWS may result in a hold placed on your transcripts and financial aid until this is accomplished.**
- 12) UW-Superior monitors your progress.

Consortium agreements are done on a very limited basis with primarily three situations that will be approved.

- 1) You are required to take classes to satisfy your degree requirements and UW-Superior does not offer those classes.
- 2) UW-Superior does not offer the coursework in the sequence you need to complete degree requirements in a timely manner (i.e., course is offered every other year).
- 3) You are enrolling in a study abroad experience offered at another institution.