

PERMISSION TO WORK



NAME: _____ (please print) SID # _____

CAMPUS EMAIL: _____

Although I am not registered for classes, I am seeking permission to work as a student employee during the

circle one: Fall Spring Summer

The reason I am not registered is:

I will be studying abroad in _____ from _____

Attach proof of enrollment in the program.

I have an unpaid balance of \$_____ on my account that is preventing me from registering.

Please explain how your bill will be paid. Be specific. If you plan to use your earnings, list your anticipated hours per payroll period and the amount you will pay. Complete "Intent to Register" on back.

Other. Please explain and complete "Intent to Register" on back.

STUDENT SIGNATURE _____ DATE _____

Please note: Students who are not enrolled at UWS at least-half time during the period of employment may not be exempt from social security and Medicare withholdings.

OFFICE USE ONLY:

Approved Denied By: _____ Date _____

NOTES: _____

INTENT TO REGISTER (not necessary for students studying abroad)

I, _____, (*print name*) intend to register for the following classes
as soon as I am able.

Catalog Number	Class Title	# of Credits

Please Note: This form does NOT register you for these classes; it is for our information only.

STUDENT SIGNATURE _____ **DATE** _____

ADVISOR SIGNATURE _____ **DATE** _____