

\_\_\_\_\_ Federal College Work-Study Employee

\_\_\_\_\_ Student Assistant Employee

SID# \_\_\_\_\_

STUDENT EMPLOYEE \_\_\_\_\_

Department \_\_\_\_\_

**STUDENT EMPLOYEE EVALUATION**

Job Title \_\_\_\_\_

Dates Employed \_\_\_\_\_

List principal functions and/or duties of the student and rate them accordingly.

PRINCIPAL FUNCTIONS	SUPERIOR	COMMENDABLE	SATISFACTORY	UNSATISFACTORY
1.				
2.				
3.				
4.				
5.				

ADDITIONAL WORK RELATED FACTORS:

Attendance/Promptness/Dependability				
Initiative/Motivation				
Receptivity to Suggestions of Supervisor				
Ability to Work Autonomously				

Supervisor's Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please check your overall evaluation: \_\_\_ Superior \_\_\_ Commendable \_\_\_ Satisfactory \_\_\_ Unsatisfactory

Would you rehire this person? \_\_\_ Yes \_\_\_ No \_\_\_\_\_  
Supervisor's Signature

Student's Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_