

**University of Wisconsin - Superior
POSITION DESCRIPTION
Custodian (100%)**

POSITION SUMMARY: This position will perform a variety of custodial duties for the Health & Wellness Center although some roamer duties may be required. It will work under the direct supervision of the Custodial Services Supervisor, with work assignments coordinated by the Custodial Lead worker and on occasion the Director of Campus Recreation.

70%

A. Perform miscellaneous building custodial duties.

1. Handle all accidents, life-threatening emergencies, or blood-borne pathogens
2. Assist with the handling of blood-borne pathogens in the Residence Halls
3. Clean pool deck and vacuum pool
4. Scrub, sweep, mop and do general cleaning in the facility including the field house, bleachers, mats, classrooms, offices, dance studio, fitness room and free weight room. Clean and disinfect all toilets, locker rooms and showers.
5. Clean carpets in rooms and offices
6. Clean windows, walls and furniture.
7. Clean up and dispose of waste materials after events held in the facility.
8. Clean, buff, and seal tile floors
9. Keep walks around the building and the entryways clear of snow and ice.
10. Be sure building is secure when there are no special events or school is not in session.
11. Clean flooring and surrounding areas as per manufacture recommendations
12. Provided uniforms must be worn during working hours.

20%

B. Perform duties associated with other types of scheduled events within Recreational Facilities.

1. Set up, arrange and remove tables, chairs, stage platforms, basketball floor cover and curtain dividers or other necessary equipment for all special events.
2. Test and operate sound system.
3. Clean and prepare space(s) designated for the event prior to and after events when necessary.
4. Open and secure the building at the scheduled time.
5. Assure proper floor covers are used and installed by coaches, event coordinators and others responsible for events.
6. Assist at Wessman arena as needed.

10%

C. Other related duties as may be necessary.

KNOWLEDGES/SKILLS

Knowledgeable in the operation of, and ability to operate, power equipment; ability to read and understand operating instructions.

Knowledgeable in correct use of cleaning agents (chemicals); ability to sufficiently read and understand cleaning instructions on cleaning chemicals.

Physical ability to bend, stoop, kneel, climb and lift arms above head for extended periods of time.

Physical ability to lift and pour 5 gallon pails of chemicals, to empty buckets, to remove garbage/recycling, to sweep and mop floors.

Physical ability to lift and/or carry, or otherwise move cleaning supplies and equipment weighing a maximum of 75 pounds.

Must have interpersonal skills in dealing with the public diplomatically, both personally and on the phone.

Ability to read and comprehend written and spoken English.

Maintains a positive work atmosphere by behaving and communicating in a cooperative manner with customers, students, co-workers and supervisors

Ability to work outside for extended periods of time in heat and cold to perform yard work and snow shoveling.

Ability to pass a Pre-Employment Job Function Assessment and Criminal Background Check.