

ACADEMIC STAFF APPLICATION FOR TWO OR THREE YEAR MULTIPLE YEAR FIXED-TERM APPOINTMENT

University of Wisconsin-Superior Academic Staff Personnel Rules 2.05 provide for *Multiple Year Appointments* in certain specified cases. In cases where an academic staff member holding successive full-time fixed term appointments shall have served the university for **five or more years**, he/she will be eligible to apply for a **multiple two year appointment**. Staff members with **ten or more years** of service will be eligible to apply for a **multiple three year appointment**. In order for an individual to receive a multiple two or three year appointment or for extension of such an appointment the supervisor must so recommend, and it must be anticipated that the position will be funded for the length of appointment. (*UW-Sup 10.05*)

TO BE COMPLETED BY THE ACADEMIC STAFF MEMBER:

Name: _____ Date: _____

I am applying for a:

2 Year Fixed Term Renewable Appointment 2 Year Fixed Term Rolling Horizon Appointment
 3 Year Fixed Term Renewable Appointment 3 Year Fixed Term Rolling Horizon Appointment

Funding Source: _____

Current Position Title: _____

Current Term of Appointment (1 or 2 years): _____ Starting Date for Current Position: _____

University Starting Date: _____ Supervisor: _____

Position Description:

Rationale for requesting a multiple year appointment (Please address the number of years in position and the expectations for continuation of the position, *attach additional pages as necessary*):

FIRST LEVEL SUPERVISOR RECOMMENDATION: Check all that applies.

- This employee has had average or above average performance for at least five (5) years.
- I recommend a multi-year appointment of ____ years through _____ (month/year)
- I recommend a rolling horizon appointment of ____ years through _____ (month/year)
- I recommend an indefinite appointment
- I recommend a one-year appointment

Rationale (Please address expectations for continuation of the position and continuation of funding for the position, *attach additional pages as necessary*):

Supervisor

Date

Academic Staff Member

Date

SECOND LEVEL SUPERVISOR (DEPT. HEAD) RECOMMENDATION: Check all that apply.

____ I endorse the recommendation of the first level supervisor.

____ I **do not** endorse the recommendation of the first level supervisor, but instead recommend (check one):

- ____ a multi-year appointment of ____ years through _____ (mo/yr)
- ____ a rolling-horizon appointment of ____ years through _____ (mo/yr)
- ____ an indefinite appointment
- ____ a one-year appointment

Rationale (To be completed if the recommendation of the first level supervisor is not supported, *attach additional pages as necessary*):

Second Level/Dept Head Signature

Date

CABINET MEMBER RECOMMENDATION: Check all that apply.

____ I endorse the recommendation of the first and second level supervisors.

____ I **do not** endorse the recommendation of the first and second level supervisors, but instead recommend (check one):

- ____ a multi-year appointment of ____ years through _____ (mo/yr)
- ____ a rolling-horizon appointment of ____ years through _____ (mo/yr)
- ____ an indefinite appointment
- ____ a one-year appointment.

Rationale (To be completed if the recommendation of the first and second level supervisors is not supported, *attach additional pages as necessary*):

Cabinet Member Signature

Date

PROVOST RECOMMENDATION: Check all that apply.

____ I concur with the recommendation of the first and second level supervisors.

____ I **do not** concur with the recommendation of the first and second level supervisors, but instead recommend (check one):

- ____ a multiple year appointment of ____ years through _____ (mo/yr)
- ____ a rolling-horizon appointment of ____ years through _____ (mo/yr)
- ____ an indefinite appointment
- ____ a one-year appointment

Rationale (To be completed if the recommendation of the first and second level supervisors is not supported, *attach additional pages as necessary*):

Provost Signature

Date

Orig: Human Resources (Staff Member's Personnel File)
cc: Staff Member
Supervisor