

Campus Recreation

Intramural Supervisor

Position Description

Campus Life Classification: Level 3



QUALIFICATIONS

- 1 year experience in Campus Recreation
- Officiating experience
- Ability to work autonomously
- Excellent customer service skills
- Strong organizational and interpersonal skills
- Currently enrolled student at UW-Superior in academic good standing
- Obtain CPR/AED-Adult & First Aid certifications
- Obtain Bloodborne Pathogen Training to Level: 2A

RESPONSIBILITIES

- Schedule all leagues and tournament games
- Schedule, manage, develop, and evaluate intramural officials
- Assist in the development and implementation of intramural officials trainings
- Organize and attend all officials trainings and clinics
- Oversee Campus Recreation facilities during and after intramural events
- Oversee the set up and take down of intramural or special events
- Communicate effectively with all staff members
- Provide disciplinary action to intramural officials and/or participants as necessary
- Conduct and supervise captain's meetings
- Actively recruit participants
- Complete all necessary forms and paperwork
- Attend all required meetings
- Other duties as assigned

TIME COMMITMENT & TRAINING

- 10-20 hours per week
- Must be available to work nights and weekends.

COMPENSATION

- Commensurate with experience and track record

REPORTS TO

- Intramural Student Program Manager
- Acting Director of Campus Recreation
- Can take direction from any Campus Recreation Professional Staff

QUESTIONS AND SELECTION INFORMATION

- Contact Harry Anderson at (715) 395-4651 and/or handerso@uwsuper.edu