

Campus Recreation Facility Attendant

Position Description

Campus Life Classification: Level 1



QUALIFICATIONS

- Must be a UWS Student with a 2.0 GPA or higher
- Preference will be given to Work Study
- Must be able to work well as a team player and independently
- Communication skills
- Clean and neat appearance
- Preference will be given to students who have previous work experience at a hockey arena

RESPONSIBILITIES

- Excellent customer service and enforcement of the Arena policies and procedures
- Check in/out rental skates
- Greet customers with a positive attitude
- Provide information about the department of Campus Recreation and its programs
- Answering the telephone
- Operating a cash register
- Assist with game management and special event setup
- Work concessions when need be
- Assist in handling emergency situations
- Report all accidents and incidents to student supervisor or arena manager
- Perform light duty maintenance of equipment in activity areas
- Other duties as assigned

TIME COMMITMENT & TRAINING

- Minimum work hours of 10 hours per week and maximum of 28 hours per week
- Trainin to occur at beginning of employment and monthly meetings for the duration of employment

COMPENSATION

- \$7.25 an hour

REPORTS TO

- Steve Kirk, Assistant Director of Campus Recreation - Facilities

QUESTIONS AND SELECTION INFORMATION

- Contact Steve Kirk at (715) 394-8361 and/or skirk@uwsuper.edu