

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: **Nonresident Tuition Remissions (Fee Waivers) (number AP1106)**
Cabinet Division: **Academic Affairs – Enrollment Management**
Date Revised: August 2010

I. Background and Purpose

Academic student fees and tuition for credit instruction are set by the Board of Regents in adopting the annual operating budget. All students attending the University of Wisconsin Superior are required to pay tuition unless exempt through a fee remission program. This paper focuses solely on nonresident tuition remission programs. Fees waived under the programs described represent revenue foregone, which is typically recovered through generalized fee increases. Note that this policy places no restriction on fee waivers granted where the tuition payment is made by a third party rather than by the student directly.

The remission programs described in this policy are established by s.36.27(3), Wis Stats. A number of the remission programs are subject to a ceiling established by s.20.285(2)(d), Wis. Stats. The system wide ceiling amount is incremented each year by the rate of tuition increase, and UW-Superior is notified in late summer of its share of the total ceiling allocation. The Tuition Award Program (TAP) is not subject to the s.20.285(2)(d) ceiling

UW-Superior is expected to reimburse Fund 131 from unrestricted funding sources for any nonresident tuition remissions that exceed the institution's allocation of the ceiling authority or statutory authority.

II. Related Policies

In addition to the policies and procedures set forth in this paper, tuition remissions are subject to the following:

- Section 36.27 Wisconsin Statutes, *Tuition*
- Section 36.27(3) Wisconsin Statutes, *Tuition Remissions*
- Section 20.285(2)(d) Wisconsin Statutes, *Tuition Remissions (Ceiling)*
- Financial Administration Policy – Tuition & Fee Policies for Credit Instruction (F44)

III. Definitions

Tuition – for purposes of this paper, the term “tuition” includes both academic student fees and nonresident tuition. In the State of Wisconsin Statutes, the term “academic student fees” generally applies to resident instructional fees paid by all students, and the term “tuition” applies to the additional amount paid by nonresidents.

Nonresident Tuition – that amount of tuition that is in excess of resident academic student fee (tuition) amounts

Waiver – tuition revenue foregone as the result of a tuition remission granted to an individual student. Remission and waiver are used interchangeably in this policy document.

Nonresident – In general, residents of states other than Wisconsin. Full definition provided in s.36.27 (2) Wis. Stats.

Nonresident Tuition Remission Programs (UW System Policy and statutorily defined):

Worthy and Needy – Under s.36.27(3)(a), Wis. Stats., remissions of nonresident tuition may be granted to needy and worthy nonresident students upon the basis of merit, to be shown by suitable tests,

examinations, or scholastic records and continued high standards of scholastic attainment. ***This program is typically referred to as a “D Waiver” by UW-Superior staff.***

Extraordinary Circumstances – Under s.36.27(3)(b), Wis. Stats., remissions of nonresident tuition may be granted to students who are deserving of relief from the assessment of nonresident tuition because of “extraordinary circumstances.” ***This program is also typically referred to as a “D Waiver” by UW-Superior staff.***

Foreign Students – Under s.36.27(3)(c), Wis. Stats., nonresident tuition in whole or in part, may be remitted to needy foreign students and to students who are United States citizens but whose residence is not in the United States. ***This program is typically referred to as an “E Waiver” by UW-Superior staff.***

Tuition Award Program (TAP) – Section 36.27(4), Wis. Stats., provides for an exemption from nonresident tuition, for up to 225 students enrolled at UW-Superior in programs identified as having surplus capacity. This program is not subject to the s.20.285(2)(d), Wis. Stats. ceiling. The 225-student limit has been interpreted by UW System Legal Counsel as a “headcount” limit.

Nonresident Tuition Remission Waivers (defined by UW-Superior using authority granted by programs identified above):

Nonresident Tuition Waiver (NTW) Scholar Award – 100% nonresident tuition remission award; calculated as the difference between UW-Superior nonresident tuition and resident tuition rounded down to the nearest \$100 annually.

Nonresident Tuition Waiver (NTW) Award– 75% nonresident tuition remission award; calculated as 75% of the difference between UW-Superior nonresident tuition and resident tuition rounded down to the nearest \$100 annually.

Full-Time Student – A student who enrolls for 12 or more undergraduate semester hours or at least nine graduate credits during the fall or spring semester.

Part-Time Student – A student who enrolls for fewer than 12 undergraduate semester hours or fewer than nine graduate credits during the fall or spring semester.

IV. Policy Statements

- 4.1 The Minnesota-Wisconsin Reciprocity Agreement enables Minnesota residents attending UW-Superior to pay the same tuition rate they would pay at a similar state institution in Minnesota. This nonresident fee remission policy does not apply to students participating in the Minnesota-Wisconsin Reciprocity program.
- 4.2 Nonresident students must maintain full-time student status to be eligible for nonresident tuition waivers.
 - 4.2.1 Depending on availability, nonresident tuition waivers may be available for summer session. Students need to submit a summer waiver application.
 - 4.2.2 Full-time undergraduate students must be enrolled in a minimum of 12 credits total of which 9 are on-campus credits. Full-time graduate students must be enrolled in a minimum of 9 credits total of which 6 are on-campus credits.
 - 4.2.3 Exception for full-time status may be granted for last term of attendance.
 - 4.2.4 Based on plan of student, graduate students may be exempt from the full-time status requirement.
- 4.3 United States nonresident students living permanently in Wisconsin may receive NTW Scholar Award consideration if they are denied residency and have been confirmed not eligible for residency based on s.36.27 (2) Wis. Stats.

- 4.4 United States nonresident students who are Pell Grant eligible based on the Free Application for Federal Student Aid (FAFSA) will receive the NTW Scholar Award.
- 4.5 Nonresident students must submit a tuition waiver application form annually. Tuition waivers are renewable; freshmen will generally be eligible to receive a waiver for up to five academic years. Number of years of eligibility for students transferring credits will be based on the number of credits transferred towards a degree. Graduate students are eligible to receive a waiver for up to three years.
 - 4.5.1 Nonresident and degree seeking students seeking a first baccalaureate or graduate degree will be given priority in nonresident tuition waiver considerations.
 - 4.5.2 Students making reasonable academic progress may have waivers extended.
 - 4.5.3 Students must be in academic good standing as defined by university policy; students placed on academic probation may forfeit nonresident tuition waivers.
 - 4.5.4 Nonresident tuition waivers will be granted on a first-applied, first-awarded basis. When waiver availability is limited, waivers will be granted so as to maximize enrollment, revenue, diversity and academic excellence.
 - 4.5.5 Continuing nonresident students who are initially granted an NTW Award may apply for a NTW Scholar Award based on criteria outlined in Section 5.5.
- 4.6 Nonresident students who have a break in enrollment status (stop out) must reapply for nonresident tuition remission.
- 4.7 Nonresident students funded by a government or non-government sponsoring agency will be granted nonresident tuition waivers in accordance with any agreements and in an amount that will maximize enrollment, revenue, diversity and academic excellence.
- 4.8 Transfer students from other four-year UW campuses are not eligible for Tuition Award Program waivers; they may be eligible for other nonresident tuition waiver programs based on individual circumstances.
- 4.9 Nonresident students receiving nonresident tuition waivers who transfer to another UW institution may be required to reimburse UW-Superior for nonresident tuition waivers granted by UW-Superior.
- 4.10 Students enrolled only in Distance Learning coursework are not eligible for nonresident tuition remission programs.

V. Policy Procedures

- 5.1 The nonresident Tuition Waiver Council (NTW Council), comprised of the following positions: Director of Admissions and Recruitment, International Admissions Coordinator, Director of Financial Aid, Associate Dean for Graduate Studies will oversee the nonresident tuition remission award process, verify the eligibility of continuing nonresident tuition remission recipients, communicate nonresident tuition remission (waiver) awards and applicable program (D Waiver, E Waiver or TAP) for new and continuing students to the financial aid office , and address student appeals regarding nonresident tuition remission. The NTW Council convener is the Director of Admissions and Recruitment and will be accountable for nonresident tuition remission policy compliance and operating within nonresident tuition remission financial constraints.
- 5.2 Nonresident tuition remission eligibility grid:

<i>Incoming nonresident students from:</i>	<i>NTW Scholar Award</i>		
	<i>NTW Scholar Award</i>	<i>NTW Award</i>	<i>Other</i>
• Non-U.S. Western Hemisphere Countries	Eligible for	X	
• Michigan, Iowa, Illinois	Eligible for one	X	

• Non-neighboring U.S. states**	Eligible for one	X	X	
• Non-Western Hemisphere Countries**	Eligible for one	X	X	
• Third Party Scholarship Programs* programs	Eligibility determined by program			X
<hr/>				
		<i>NTW</i>		
		<i>Scholar</i>		
<i>Continuing nonresident students:</i>		<i>Award</i>	<i>NTW Award</i>	<i>Other</i>
• who receive NTW Award	Eligible to apply for	X		

*Third Party Scholarships include corporations, foundations, government agencies and foreign governments.

**Eligibility is determined by criteria in 5.3

5.3 Nonresident tuition remission award criteria that can be considered for the NTW Scholar Award:

- 5.3.1 Academic merit
- 5.3.2 Potential contribution to campus diversity
- 5.3.3 Personal essay and/or letters of recommendation
- 5.3.4 Financial need
- 5.3.5 Potential contributions to liberal education co-curricular initiatives (athletic ability not a consideration for eligibility)

5.4 Nonresident tuition remission award renewal criteria:

- 5.4.1 Good academic standing and maintain an undergraduate cumulative GPA of at least 2.0 and a graduate cumulative GPA of 3.0 each semester .Students who do not have a 2.00 cumulative GPA may be given a one (1) semester probationary period to achieve the required GPA. If the required GPA is not achieved after that time, the nonresident tuition remission award will be non-renewed.

5.5 NTW award recipients must meet criteria for NTW scholar award consideration:

- 5.5.1 Two consecutive semesters of attendance
- 5.5.2 Academic achievement as evidenced by GPA
- 5.5.3 Volunteer service/Involvement in campus and community events/activities
- 5.5.4 Application essay
- 5.5.5 Priority will be given to students who demonstrate financial need as evidenced by change in financial circumstance since original application and meet the above four criteria
- 5.5.6 A limited number of NTW scholars awards will be given on a yearly basis.

5.6 Considerations for extending tuition remission waiver beyond the number of semesters originally awarded::

- 5.6.1 Completion of at least 70% of graduation degree program credits
- 5.6.2 Academic progress of an average of 14 undergraduate credits/semester or 9 graduate credits/semester
- 5.6.3 GPA of at least 2.50
- 5.6.4 Explanation of changes requiring waiver extension
- 5.6.5 Availability of nonresident tuition waiver authority
- 5.6.6 Service contributions to campus (preferred/not required)

VI. Compliance

- 6.1 Nonresident fee remissions are subject to internal, UW-System, and Legislative Audit Bureau financial reviews.

- 6.2 Nonresident academic fee remissions are reported on UW-Superior's Academic Fee Income Report generated for fall, spring, and summer academic sessions.
- 6.3 UW-Superior is responsible for reimbursing Fund 131 from unrestricted funding sources for any nonresident tuition remissions that exceed the institution's allocation of the ceiling or statutory authority.
- 6.4 Annual Report to be submitted to Assistant Vice Chancellor for Enrollment Management including data on:
- number of students served
 - number of students receiving TAP
 - total dollars awarded for D& E waivers