

UNIVERSITY OF WISCONSIN – SUPERIOR

Policy Subject: **Minors Awarded After Bachelor Degree Earned (number AP1121)**
Cabinet Division: **Registrar's Office (Enrollment Management)**
Date Revised: 4/21/11 (approved by Chancellor)

I. Background and Purpose

- 1.1 The UAAC requested the Registrar re-write the language for this policy. Recently a current student was mis-advised by three separate advisors who mis-understood the current policy language. Advisors informed this transfer student since he already had a bachelor's degree, he did not have to earn a minor from UWS to be awarded a degree from UWS. The student petitioned to the Credits Committee. The Credits Committee referred the matter to the UAAC. The UAAC approved the student's request and asked the Registrar to re-write the policy language so it could be more easily understood by the students, faculty and advisors.

II. Constraints

- 2.1 Alum who return to earn a minor will be required to apply and pay the fee a second time for graduation.
- 2.2 Minors will not be posted to transfer student transcripts. .

III. Definitions

- 3.1 See below.

IV. Policy Statements

- 4.1 **Earning a Minor after being awarded a UW-Superior degree.**
Beginning Fall 2011 students, who have already earned a baccalaureate degree, and wish to earn a subsequent minor, must complete all requirements of the minor including a minimum of 21 distinct additional semester undergraduate credits that are not applied to the first degree.
 - 4.1.1 This means that students seeking a subsequent minor from UW-Superior must have a minimum of 141 earned degree-seeking credits. Students must apply for and pay the graduation application fee for a subsequent minor.
 - 4.1.2 Students MAY use the same credits to satisfy requirements for a major and minor (double-dipping IS allowed).
 - 4.1.3 The subsequent minor shall be listed separately on the official transcript with the date awarded.
- 4.2 **Transfer Students earning a Minor after being awarded a transfer baccalaureate degree.**
Students with a baccalaureate degree from any other regionally accredited institution who wish to earn a subsequent minor from UW-Superior must complete a minimum of 21 distinct additional semester undergraduate credits from UW-Superior, subsequent to the awarding of the first degree.
 - 4.2.1 Students MAY use the same credits to satisfy requirements for a major and minor (double-dipping IS allowed).
 - 4.2.2 The subsequent minor IS NOT LISTED on a UW-Superior official transcript and students do NOT apply for graduation.

V. Policy Procedures

- 5.2 See above

VI. Compliance

- 6.1 Approved by UAAC (4/12/11), Faculty Senate (4/19/11) and Chancellor Erlenbach (4/21/11)
- 6.2 No Consequences
- 6.3 No Required Reporting—other than to the department chairs and faculty.