Winterfest 2010 Craft Fair

Exhibitor/Vendor Application & Contract

Thursday, December 2, 2010, 5:00- 8:00 p.m.
Marcovich Wellness Center (1810 Catlin Ave.)
on the UW-Superior Campus

Business Name _____

Contact Person_____

Address _____

City_____ State_____ Zip _____

Daytime Phone Number_____

Email _____

Vendor Space is as follows: (Check One)

Check One	Exhibitor/Vendor Space (NO Food Vendors) (Registration fee donated to the Second Harvest Northern Lakes Food Bank)	Price
	Single Space; 10' x 10'; includes one table and two chairs	$25
	Double Space; 20' x 10'; includes two tables and two chairs	$40
	Electricity (6 spots…first come first serve basis with registration and payment)	$ 5

Description of product/service/organization _____

_____

***Note - You must describe your product/service/organization for this contract to be executed. Also, you must describe the items that you intend to sell or market.**

Payment Information:

_____ Check or money order (enclosed)
_____ Credit Card
Name on Card_____
Card Number _____
Expiration Date_____ Amount_____
Signature_____

Return the signed application & contract along with your payment by November 24, 2010 to:

UW-Superior
Attn: Debbie Seguin
Yellowjacket Union Desk
P O Box 2000
Superior WI 54880

Questions? Please call:

Debbie Seguin
UW-Superior
(715) 394-8244
dseguin@uwsuper.edu

Insurance is the sole responsibility of individual vendors. Winterfest, the University of Wisconsin shall be held harmless by any and all vendors from fire, theft, Acts of God, vandalism, or claims arising from a third party. I understand and agree to these conditions and provisions and to those listed on the Winterfest Exhibitor Rules.

_____ _____
Authorized Vendor Signature Date Winterfest Management Date

Winterfest Exhibitor Rules

1. **Event Date**: Thursday, December 2, 2010 **Times:** 5:00pm - 8:00pm
2. **Set up time for the event:** 2:30pm-5:00pm Thursday, December 2, 2010
3. Vendors may not sell ready to serve food or beverages
4. All fees are due in full with this application for exhibit space. Exhibit space will not be assigned or reserved without payment in full. All vendors must be setup prior to start time. Booths are subject to resale if vendor has not arrived and setup by this time.
5. Electricity (1 outlet) is available for $5 (see application) we have a limited number so it will be first come first serve as the applications and monies are received.
6. Booth space may not be sublet without prior written permission from event management.
7. Vendors may not sell any other product than what is listed on the face of this contract. Violation of this provision will result in the immediate expulsion of the vendor and his/her residual goods.
8. Garbage created as a result of the sale of vendor's product will be the responsibility of the vendor. Winterfest management will provide a trash dumpster for the disposal of vendor refuse.
9. Winterfest management reserves the right to exclude/expel any vendor that does not fit the character or theme of Winterfest as defined by event management.
10. Vendors shall conduct themselves in a manner not offensive to standards of decency and good taste. All necessary, insurance and sales tax obligations are the sole responsibility of the individual vendor. No refunds on exhibit space will be made.
11. Vendor agrees to hold harmless The University of Wisconsin, Winterfest and their employees or representatives from damages due to fire theft, Acts of God, or claims arising from a third party. Vendor assumes full liability for legitimacy of merchandise and product integrity and indemnifies festival management of any liability whatsoever.
12. Vendor assumes responsibility for all tax commitments and requirements.
13. The applicant does hereby agree to protect Winterfest management and hold harmless from any claims that the applicant or any other officers or representatives or employees caused by neglect or failure.
14. Vendors may choose to bring canopies, tents or other covering if desired as long as it is within the allotted space.

I understand and agree to all of the above provisions and conditions.

_____ _____

Authorized Vendor Signature Date

UNIVERSITY of WISCONSIN Superior

Wisconsin's Leading Public Liberal Arts College