

Creative Collaboration (COMM 350) is a 1-3 credit course that gives students credit for involvement with productions in the theatre area of Communicating Arts. Through this work, students can expand upon their current knowledge in an already-familiar area or learn valuable skills in a completely new area. A practicum student gets personal, hands-on instruction and experience in theatre.

Creative Collaboration has high expectations and specific grading requirements. Students will be graded on these key factors:

- Effective communication with supervisors and co-workers
- Promptness and reliable attendance at all calls, meetings, rehearsals, etc.
- Timely, responsible and quality completion of all assigned tasks.

When a student wishes to enroll in Creative Collaboration, they will complete this agreement form that carries their signature as well as the signature of the instructor supervising the position. Together, the student and the supervising instructor will design the expectations for each project. The supervising instructor will be the primary contact for the course and will grade the work at the end of the semester. Each credit equals 45 hours of work. The student **MUST** turn in an accounting of the hours that they put into the project **by the last day of classes of the semester that they are enrolled in.**

Scheduled conflicts are strongly discouraged and **MUST** be addressed well ahead of time. Unexcused absences will result in a severely lowered or failing grade. While rehearsal, performance and other dates and times are announced in advance, the student should realize that the nature of theatre sometimes requires additional or extended calls for everyone involved. **Creative Collaboration is a significant responsibility—the student makes a commitment to every single person involved in a production that they will complete the assigned job on time and to the best of their ability.** This full commitment gives the student a high-quality learning experience in the theatre and is essential to the success of the theatre production.

Cell Phone Use: Students are not permitted to use their cell phones for any purpose (including text messaging, gaming and photography) in the theatre space. During announced breaks, students may step outside of the facility to use

cell phones. **ALL CELL PHONES MUST BE TURNED OFF DURING REHEARSAL AND PERFORMANCE.** Stage Managers are allowed to use their cell phones for official production business only.

Grading: Final grades for Creative Collaboration are awarded by the supervising instructor. Merely putting in the time commitment does not mean an automatic "A". Grades are always determined by the excellence of the work and not only the satisfaction of the requirements. As such, the supervising instructor awards grades based on an understanding that:

A = work that is exceptional and exceeds expectations

B = work that is commendable and exceeds expectations

C = Work that is acceptable and meets expectations

D = Work that is marginal and meets minimal expectations

F = Work that fails to meet expectations.

Student Name _____ SID _____

Phone _____ Email _____

Academic Advisor _____

I have read and understand this contract and agree to the terms stated within as well as any other terms and conditions that the supervising instructor has outlined.

Student Signature _____ Date _____

of credits _____ Semester _____ Year _____

Instructor's Signature _____ Date _____