

To: HHP Field Experience Director

From: _____

Date: _____

Re: Internship Daily Log – Weekly logs to be submitted on the 1st of each month.

Date: (/ /) Hours worked: _____

Duties:

Accomplishments:

New skills learned:

Other items of interest:

Notes about equipment, software, or management skills you learned this week:

Rate your work experience in terms of skills/knowledge learned:

Excellent Good Average Poor

Rate your work experience in terms of social/political knowledge learned:

Excellent Good Average Poor

Additional Comments: