

**Health & Human Performance  
Department Meeting Minutes  
November 20, 2007**

Present: Jay Johnson, Kim Rankila, Ray Reinertsen, Char Matheson, Don Mulhern, Dave Buchanan (briefly), Jeff Engstrom, Bill Simpson, Glenn Carlson.

Minutes from the October 23, 2007 department meeting were approved. (Engstrom/Reinertsen)

**Announcements**

Ray Reinertsen requested that lab instructors give their attendance sheets to Bill Simpson.

Bill Simpson reported that an editorial on exercise as medicine will appear in the Duluth News-Tribune soon. He has signed on as co-author.

**Business**

Measurable objectives: Measurable objectives are needed for each major. Suggestions included membership in professional organizations, taking students to meetings, student club, service learning criteria, professional certifications, Praxis II exam scores. This topic was tabled until next meeting.

Hall Signage: Bill Simpson requested that the department request that signs be placed in the hallway indicating the need for quiet near the faculty offices. Glenn Carlson will bring this request to the next building meeting.

Advising: Glenn Carlson reiterated the importance of handling advisement issues within the department.

Jay Johnson introduced a concept designed to address HHP student need for medical terminology. He proposes to change HHP 110 from 1 to 2 credits in order to add a medical terminology component. HHP 110 would then be offered twice per year rather than once. This topic was tabled until next meeting.

Glenn Carlson and Bill Simpson have volunteered to attend winter commencement on December 15.

Meeting adjourned (Engstrom/Rankila)

Submitted by: Char Matheson

Next Department Meeting: December 4, 2007