

Health & Human Performance
Department Meeting Minutes (Revised 4/9/2008)
March 11, 2008

Present: Glenn Carlson, Kim Rankila, Jay Johnson, Ray Reinertsen, Don Mulhern, Jeff Engstrom, Dave Kroll, Bill Simpson, Dave Buchanan, Char Matheson

Minutes from the February 26, 2008 department meeting were approved. (Buchanan/Engstrom)

Business

Deb Nordgren of Library Services spoke for a few minutes about the anticipated changes and effects the library renovation will have on faculty and staff. She encouraged instructors to get their reserve lists to her as soon as possible so that they can lay those items aside before they are transferred off-site.

Glenn Carlson announced that scholarship applications are due on Friday and encouraged all department members to review and rate the scholarship applications by Thursday. Submitted scholarship applications are in the department office.

Track-o-Rama is scheduled this Thursday starting at 9:30 a.m.

Glenn Carlson announced that the HHP Department's curriculum was approved by DPI. He encouraged all instructors to keep their rubrics and assessment examples current in the department manuals.

Summer School decision date has been set for 5/9. The department should consider developing a two-year plan for summer school offerings, to be completed even by the end of this semester.

Degree progress reports will be moving from DARS to SAM next week. Students are encouraged to print their audits prior to leaving for spring break.

Bill Simpson introduced a discussion item related to the internship requirements. Discussion ensued and will be continued at a future meeting.

Dave Kroll also provided an example of an internship site questionnaire.

Meeting adjourned (Simpson/Kroll)

Submitted by: Char Matheson

Next Department Meeting: March 25, 2008