

**Health & Human Performance  
Department Meeting Minutes  
January 16, 2009**

Present: Kim Rankila, Ray Reinertsen, Char Matheson, Don Mulhern, Jeff Engstrom, Bill Simpson, Dave Buchanan, Glenn Carlson (Dave Kroll, sabbatical)

Minutes from the December 9, 2008 department meeting approved (Simpson/Engstrom)

**Announcements**

Gen Ed Committee - HHP 102 passed the General Ed Subcommittee and has move on.  
Syllabi Alignment – Class syllabi must use the same terminology as is found in the catalog

**OLD Business**

Scheduling – Summer, Fall and Spring scheduling is in process. With Bill Simpson going to Scotland Spring 2010, adjustments will have to be made in courses offered and assigned.

SSCI – Department Priorities – tabled for next meeting

**NEW Business**

Student Recruitment – department discussion of potential recruitment methods included improvement in advisement/retention, writing across the curriculum, more information provided to Al Miller for distribution outside the university, and the 4-year plan.

Meeting adjourned (Reinertsen/Engstrom)

Submitted by: Charlene Matheson

Next Department Meeting: January 27, 2009

Department Goals Committee Membership:

Exercise Science:	Simpson, Engstrom
Wellness/Fitness:	Reinertsen, Engstrom, Simpson
Community Health Promotion:	Kroll, Rankila
Sport Management:	Johnson
Physical Education:	Completed (Carlson, Johnson)
Health Education:	Completed (Carlson, Johnson)