

**Health & Human Performance  
Department Meeting Minutes  
January 27, 2009**

Present: Kim Rankila, Ray Reinertsen, Char Matheson, Don Mulhern, Jeff Engstrom, Bill Simpson, Dave Buchanan, Jay Johnson, Glenn Carlson (Dave Kroll, sabbatical)

Minutes from the January 9, 2009 department meeting approved (Mulhern/Buchanan)

**Announcements**

Midwinter Campus Preview, Saturday January 31, 2009 2:00-3:00 p.m. Jeff Engstrom volunteered to represent the department at this event.

**OLD Business**

Campus Fact Sheet Input: The department is seeking input on answers to the questions “What can I do with a major in Wellness/Fitness Management?” and “Where can I work with a degree in Wellness/Fitness Management?” Please forward ideas and suggestions to Char Matheson.

Technology in the Classroom Forms: HHP instructors completed these forms during the meeting and turned them in to Char Matheson.

Personnel Evaluation Form: Motion to accept the document was made (Engstrom/Buchanan). Following discussion and final corrections, the **personnel evaluation form was approved by unanimous vote.**

SSCI – Department Priorities (Goals for Academic Departments). This form was distributed to HHP department members again. Discussion turned to Senior presentations. The University is offering \$1,000 mini-grants to help develop a plan. Department members discussed a requirement for students completing internship to present on one presentation day on the last Wednesday or Friday of each semester at noon, starting this semester on a voluntary basis and launching as a requirement Fall 2009. This requirement must be added to the Internship Manual for 2009-10, with specific expectations for each major. Parents and community will be invited to presentation day, including admissions event organizers and Al Miller from University Advancement. *Department members will vote at next meeting on whether the presentation day should be held on the last Wednesday or Friday of the semester.*

**NEW Business**

Academic Advisement Review. Glenn Carlson requested input on the opening week activities. Suggestions from department members included more focus on curriculum development, scholarly presentations, more coaching for staff, shorter or completely eliminate opening session.

Department Personnel Meeting: Glenn Carlson announced that faculty (Engstrom, Carlson, Johnson, Simpson) will meet next Tuesday at noon to discuss rules for the post-tenure review process.

Curriculum, Program Review and Budget Review will be addressed at the next meeting.

Meeting adjourned (Engstrom/Rankila)  
Submitted by: Charlene Matheson  
Next Department Meeting: February 10, 2009

Department Goals Committee Membership:

Exercise Science:	Simpson, Engstrom
Wellness/Fitness:	Reinertsen, Engstrom, Simpson
Community Health Promotion:	Kroll, Rankila
Sport Management:	Johnson
Physical Education:	Completed (Carlson, Johnson)
Health Education:	Completed (Carlson, Johnson)