

**Health & Human Performance
Department Meeting Minutes
November 25, 2008**

Present: Jay Johnson, Ray Reinertsen, Dave Kroll, Jeff Engstrom, Bill Simpson, Glenn Carlson, Don Mulhern, Dave Buchanan, Kim Lebard-Rankila

Minutes from the November 11, 2008 department meeting approved (Engstrom/Mulhern)

Announcements

Department Chairs Meeting update:

Budget Update – Chancellor’s all-campus meeting Wednesday December 10, 10:00
-11:30 a.m.

Travel Requests need cabinet approval

Opening week schedule is on the UWS website

Chancellor’s Ball

Summer Session 2009 schedule proposals due 12/19/08 – requests to the department
should be in by 12/9/08

ACE exam – computer based. UWS is an exam site, which makes it open to other exams as well.

OLD Business

Personnel Evaluation Form: A copy of the personnel evaluation form will be distributed to department members.

NEW Business

Distance Learning: Important for department to confirm distance learning classes. Also discussed making the Wellness degree available through Distance Learning.

Meeting adjourned (Reinertsen/Engstrom)

Submitted by: Glenn Carlson

Next Department Meeting: December 9, 2008

Department Goals Committee Membership:

Exercise Science:	Simpson, Engstrom
Wellness/Fitness:	Reinertsen, Engstrom, Simpson
Community Health Promotion:	Kroll, Rankila
Sport Management:	Johnson
Physical Education:	Completed (Carlson, Johnson)
Health Education:	Completed (Carlson, Johnson)