

**Health & Human Performance
Department Meeting Minutes
December 9, 2008**

Present: Jay Johnson, Ray Reinertsen, Char Matheson, Dave Kroll, Jeff Engstrom, Bill Simpson, Glenn Carlson, Don Mulhern, Dave Buchanan, Kim Lebard-Rankila

Minutes from the November 25, 2008 department meeting approved (Reinertsen/Simpson)

Announcements

Department Chairs Meeting update:

Budget Update – No travel without cabinet approval

Environmental Research Center is being considered. Would be a collaborative effort between DNR, UWS, and City of Superior

AQIP will be the new review process used. It is seven year forward-looking rather than ten year backward looking.

Summer Session Recommendations were discussed. Glenn Carlson provided a copy of the seven priority points for summer 2009. Bill Simpson noted that the Summer Session Committee will be making recommendations for long-term summer planning. Glenn Carlson advised that enrollment caps and expectations must be the same for summer courses as they are for school year courses.

Input on Associate Dean positions is being sought.

Pay plan Proposal. Bill Simpson requested input from department members regarding the pay plan proposal which will be addressed at Faculty Senate meeting today.

Low-enrollment classes for spring. HHP classes look good.

OLD Business

SSCI: Department Goals committees. SSCI process should be complete in about two years. Members will be requested to provide information for the study in the future. Currently the department is working on the historical sections, and then will move to goals.

Wellness Fitness Proposal. Glenn Carlson would like to talk with Jeff Engstrom about this proposal prior to discussing it at the meeting. He will do so before the next meeting.

Personnel Evaluation Form: A copy of the personnel evaluation form was distributed to department members. Motion to remove the last requirement under Level I, left column (GC/JJ). Vote passed (JJ/RR). Personnel Evaluation Form will be voted on at the next department meeting.

Exercise Science Self-Study is progressing. Glenn Carlson and Bill Simpson have an appointment to meet with the Chancellor to request permission to use his name on the application.

NEW Business

Revision of Class Scheduling System was discussed.

Department members were requested to review their course offerings for 2009-2010 and make requests for schedule changes.

Meeting adjourned (Engstrom/Buchanan)

Submitted by: Charlene Matheson

Next Department Meeting: January 13, 2008 (tentative)

Department Goals Committee Membership:

Exercise Science:	Simpson, Engstrom
Wellness/Fitness:	Reinertsen, Engstrom, Simpson
Community Health Promotion:	Kroll, Rankila
Sport Management:	Johnson
Physical Education:	Completed (Carlson, Johnson)
Health Education:	Completed (Carlson, Johnson)