

**Health & Human Performance
Department Meeting Agenda
August 26, 2008**

Present: Jay Johnson, Kim Lebard-Rankila, Char Matheson, Dave Buchanan, Dave Kroll, Jeff Engstrom, Don Mulhern, Bill Simpson, Glenn Carlson, Ray Reinertsen

Minutes from the May 6 department meeting approved (Mulhern/Buchanan)

OLD Business

Peer evaluations are being initiated by the department. Glenn recommends that instructors sit in and observe one another teaching once per year.

The department decided to assess student progress by tracking student success in obtaining certification credentials in their fields. Need to decide how to facilitate the tracking process.

NEW Business

The HHP department should consider advertising the types of certification training and testing programs offered by the department.

Bill Simpson requested faculty to review the Five Year Pay Plan information which will be forwarded by Char Matheson in the next few days. He will need feedback from those affected prior to the next faculty senate meeting.

Bill Simpson announced the key dates for the fall semester HHP 102 class.

A copy of the course schedule will be placed in the HHP mailroom. If department members are interested in having their own copy of the schedule, it can be photocopied (back-to-back, please).

HHP department members discussed the concept of promoting a bike-friendly community by collaborating with other university departments and city administration.

Announcements

Ray Reinertsen met a new member of the music department who is also a tennis coach and is interested in collaborating with HHP, perhaps with drummers for the rhythms class, etc.

The department would like to post photographs of department members in the hallway for students and visitors.

Department members should start considering catalog issues. New catalog copy will be developed this coming spring.

Meeting adjourned (Engstrom/Reinertsen)

Submitted by: Charlene Matheson

Next Department Meeting: September 16, 2008