

**Health & Human Performance  
Department Meeting Agenda  
September 9, 2008**

Present: Jay Johnson, Kim Lebard-Rankila, Char Matheson, Dave Kroll, Jeff Engstrom, Bill Simpson, Glenn Carlson, Ray Reinertsen

Minutes from the August 26, 2008 department meeting approved (Reinertsen/Rankila)

**OLD Business**

HHP 102 is ready to go. Lab instructor assignments have been given out. The pool is now open and warm. Tomorrow is the first lab, students will meet instructors. Pretesting is on Friday. Lab ends November 7. Aerobics is now being called Group Exercise. Pushups have been changed to hand dynamometers. Students will be given one week from the absence to make up a missed lab class. Instructors should use their own judgment in granting exceptions. Assessments in lab will be scheduled.

**NEW Business**

The department needs to consider utilizing the comprehensive department evaluation process which is requested by the Provost. Glenn Carlson distributed a document entitled "Goals for Academic Departments" which was provided at the chairs' meeting.

HHP-related news and events announcements should be emailed to Char for the website. These can be sent at any time (preferably with a little lead time).

The university is implementing a retention study and faculty are being recruited to participate. While recruitment is steady, retention is decreasing. Jay Johnson, Ray Reinertsen, Kim Rankila and Glenn Carlson volunteered to participate. Glenn Carlson suggested that students be recruited through the TAP program. Additional articulation agreements with Range colleges might be useful in recruiting HHP students. Char Matheson will research how many HHP students who took HHP 110 since its inception have graduated.

**Announcements**

Glenn Carlson announced that the university will no longer be paying for a blanket membership to the Wisconsin Institute of Peace and Conflict Studies. Some university chairs have requested that interested departments help to fund the membership from their own budgets. Individuals can still purchase their own memberships. If interested, website is <http://www.uwsp.edu/history/wipcs>.

Glenn Carlson solicited comments regarding the Opening Week schedule. Jay Johnson reported that it was effective to have two advisors available each day, leaving blocks of time free for other faculty/staff to work without interruption. It was suggested that the All-Campus Opening event be completed at the published time.

Glenn Carlson reported that instructors should call the new Campus Safety line (394-8247) to notify officers whenever they are in a university building after hours.

Provost Markwood's Open Office hours are tomorrow, 3:00-5:00 p.m. Remember that he will not want to hear personal or chair-related issues.

Ray Reinertsen reported that he has resigned from CETL and Service Learning committees due to time conflicts.

Bill Simpson reported that the Northland ACSM fall meeting will be held in Duluth on October 16-17, 2008. Students can attend for \$10. Any students interested should contact Bill to get on the master list which will be held at the door.

Meeting adjourned (Engstrom/Kroll)

Submitted by: Charlene Matheson

Next Department Meeting: September 23, 2008  
Tentative Agenda: Department Assessments./Comprehensive Evaluation Process  
Website – Target Marketing  
Majors Club  
Department Program Caps  
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