

**Health & Human Performance  
Department Meeting Minutes  
February 9, 2010**

Present: Jeff Engstrom, Jay Johnson, Dave Kroll, Don Mulhern, Ray Reinertsen, Kim Lebard-Rankila, Glenn Carlson, Char Matheson

Minutes from the January 14, 2010 department meeting approved (JE/RR).

**Announcements**

Department Chair Update:

Distance Learning:

Changes to the Distance Learning process are being discussed. The Petition to take a distance learning course which was previously required for on-campus students will be discontinued. The Department will need to develop a plan/policy for future approvals.

The Department will need to have oversight of the total load of its instructors, including distance learning and on-campus courses. Distance learning courses will eventually become a part of the instructor's total load.

The Department will need to develop a Distance Learning schedule for upcoming summer/fall/spring.

Summer school scheduling and faculty compensation were discussed. Courses which are submitted to administration for enrollment may not be cancelled due to low enrollment. Faculty will be paid based on the scale developed for Summer Session 2010, unless the department votes to average faculty pay across the department based on overall average enrollment. Averaging does not include Continuing Education or Distance Learning classes. Summer school starts on May 24, 2010.

**Motion: To stand alone by enrollments per instructor for summer school pay (JJ). No second.**

Wellness/Fitness Major (JJ): The proposal to add an opportunity for students to complete the Wellness/Fitness major online was discussed.

Tenured faculty will meet on Thursday, February 11, 2010 at noon to review Faculty Performance Evaluations (green sheets), which are due February 12, 2010.

Post-Tenure Review is due May 1, 2010 per Mary Noyes' 2/8/10 email to departments.

Meeting adjourned (DK/JE)

Submitted by: Charlene Matheson

Next Department Meeting: February 23, 2010

Tenured Faculty Meeting on Thursday, February 11, 2010 at noon.

Department Goals Committee Membership:

Exercise Science:	Simpson, Engstrom
Wellness/Fitness:	Reinertsen, Engstrom, Simpson
Community Health Promotion:	Kroll, Rankila

Sport Management:  
Physical Education:  
Health Education:

Johnson  
Completed (Carlson, Johnson)  
Completed (Carlson, Johnson)