

**Health & Human Performance
Department Meeting Minutes
January 14, 2011**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Don Mulhern, Ray Reinertsen, Bill Simpson, Robin Lisdahl

Minutes from the December 27, 2010 department meeting approved (Engstrom/Reinertsen).

Announcements

Introductions: Robin Lisdahl is the new ADA for the department. Her hours will be M-F 7:45am-3:00pm through July 2nd. From July 3rd through August 13th she will be in the office one day a week.

Advisement: There is not a large group of students coming in this semester. Faculty should be aware that ELED majors may be looking for some help with advisement.

Registrar Information:

- Waitlists – Not currently used in HHP. Please consider transfer students when setting enrollment caps. Faculty should use their own discretion when overriding students into their courses. It was suggested that student wishlists be used to determine class offerings.
- Administrative drops (green slips) – Please make sure to fill these out and get them to Robin in the first week of class. It is the instructor's responsibility to check on students who do not attend the first day. Forms can be found in the copy room. This applies to DL courses as well as face to face courses.
- Grades – Need to watch courses which run only part of the semester.
- Course #/description changes – Catalog updates are coming next fall. Any changes should be made gradually over multiple years.

Faculty Senate Update (Simpson): The agenda for the upcoming meeting includes:

- The Student Retention and Enrollment Committee will be evaluating potential impacts of changing the remedial coursework completion threshold from 30 to 45 credits.
- They are looking to combine the Credits Committee with Student Reinstatement Committee.
- Should the Senior Year Experience Committee be abolished?

Academic Staff Senate Update (Reinertsen): Working on the process for collective bargaining.

UAAC Update (Carlson): The proposed climbing course has been approved.

Welcome Week "Assessment": Faculty are encouraged to attend. They should start thinking about how we are going to assess our programs.

Induction Ceremony Black and Gold or Regalia: This will be held Friday, January 21st at 10:00am. Faculty may either wear black and gold or their regalia if they choose.

Tech Fund Program Needs: Faculty should complete request forms and submit them to Robin. The deadline for submission is February 3rd.

Farewell for Chris Markwood: Interim Chancellor Markwood will be leaving in April. The search for a new Chancellor is in progress.

Agenda Items – OLD

Distance Learning Wellness Major HWC Update (Simpson): The target is to get Regents approval in June. The major is scheduled to launch in September.

Curriculum Internship Conversation: Pending. No votes or motions. Review material for next meeting.

Senior Experience for Wellness Majors: Need to have a plan in place for next fall.

Child Life Certification (Geidner): Faculty were presented with the following course for approval: ECED 3XX Child Life, 3cr. Motion to approve course as submitted and move to Undergraduate Academic Affairs passed unanimously (JG, BS).

CIPT 3 Year Plan: A meeting was set for next Friday, January 21st at 8:30am to work on CIPT documents.

Agenda Items – NEW

Personnel Committee Next Meeting: Look for a meeting in the next two weeks.

Other

2011-12 Course Schedule: Faculty should take a look at the 11-12 class schedule and let Glenn know of any changes that need to be made.

Fall 2011 Catalog Review: This will be coming towards the end of Fall Semester.

Meeting adjourned (RR/JC)

Submitted by: Robin Lisdahl

Next Department Meeting: January 21, 2011