

**Health & Human Performance  
Department Meeting Minutes  
February 15, 2011**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Ray Reinertsen, Rhoda Robinson, Bill Simpson, Robin Lisdahl

Minutes from the February 1, 2011 department meeting were approved (Engstrom/Reinertsen).

**Guests:**

Department Chair Election: (Peter Nordgren)

Peter was present on behalf of the Provost to begin the process of Department Chair Election for the HHP department for the period of July 1, 2011-June 30, 2014. The Office of the Provost has prepared the ballots as well as a list of eligible voters. Attached to each ballot is a description of the Rights & Responsibilities and Roles of Department Chair. Eligible voters are GC, JC, JE, JG, JJ, DK, RR and WS. In addition the department has given faculty status to KLR, DM, and RR. Peter distributed the ballots. They can be mailed individually to the Provost's Office and are to be returned no later than February 25<sup>th</sup>. Robin will make sure that DM and RR receive their ballots as they were not present at the time of distribution.

**Announcements**

Chair vote:

Ballots have been distributed. It was asked if faculty could review the departmental by-laws prior to voting. Discussion followed.

Motion (Simpson/Rankila) to take one week to review the by-laws and reconvene next Tuesday to proceed with the election then it's up to whoever is the next Chair to then revise the by-laws if needed.

Discussion followed. It was stated that the departmental rules do not supersede the University's rules.

Motion was rescinded.

JE, JC and JG asked to have their names removed from the ballot.

It was asked if the department would like to vote at this time. It was decided that the department will use the ballots provided by the Provost's Office. The information on the purple sheets provides information on how the ballots should be used.

Faculty Senate Update (Simpson):

The curriculum for the Health and Wellness Management major was approved by Academic Affairs. The Entitlement to Plan will be reviewed and hopefully voted on today by Academic Affairs. If approved, it will be walked over to the Faculty Senate meeting as it is also on their agenda for today.

UAAC Update (Carlson):

The courses for the HWM major have been passed. There is a special meeting today for the approval of the Entitlement to Plan.

HWM Update (Simpson):

The program is on target to start in the fall. For those that are teaching in the major on May 24-25 there will be an opportunity to go to Madison to work with the distance online people. They will be coming up to Superior sometime this spring to start helping with course development.

Graduate Special Ed Program Update (Christensen):

Nothing to report at this time.

**Agenda Items – OLD**

HHP Position:

The HHP position has been approved. A list of classes that are currently taught by Ad Hoc/Overloads was distributed. These are the courses that will make up that position. The position has not been announced and a job description has not yet been written. The list of courses indicates that the job description should be written for a Physical Educator /Health Educator with 3 years public school teaching experience. It is expected that there will be more growth coming through Distance Learning and another position opportunity may be coming along with that.

Discussion followed.

CIPT 3 Year Plan:

Not discussed at this time.

**Agenda Items – NEW**

SPED Catalog Changes:

Rhoda and Jen have been working on catalog copy for the 08-10 Catalog. There were some language issues that have been causing problems for graduate students in Special Education. They have rewritten the catalog copy. Copies of the current catalog language and the proposed new language were distributed.

Current Language

Students seeking only the M.S.E.-Special Education degree must complete a minimum of 30 credits from the courses in the Core, Methods and Research components.

Students seeking the M.S.E.-Special Education degree with Certification for Licensure must complete a minimum of 31 credits in the Core, Methods and Research components and a minimum of seven credits in the Certification component.

Proposed New Language

Students seeking only the M.S.E.-Special Education degree must complete a minimum of 30 credits.

Students seeking the M.S.E.-Special Education degree with Certification for Licensure must complete a minimum of 35 credits. Seven (7) credits of these 35 credits must be from Certification courses.

Motion (Simpson/Engstrom) to accept the proposed changes. Motion carried.

Meeting adjourned (DK/JE)

Submitted by: Robin Lisdahl

Next Department Meeting: March 1, 2011