

**Health & Human Performance
Department Meeting Minutes
March 1, 2012**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Ray Reinertsen, Bill Simpson, Robin Lisdahl

Excused: Jim Geidner, Don Mulhern, Rhoda Robinson

Motion (Reinertsen/Christensen) to approve the minutes from the February 16, 2012 department meeting. Motion passed.

Announcements

Faculty Senate Update (Simpson):

Faculty Senate met last week. Topics of discussion included: Personnel System Guidelines, Personnel Council Templates, and the spreading out of summer payroll deductions.

HWM Update (Simpson):

Nothing new to report at this time.

UAAC Update (Geidner):

No report.

Graduate Special Ed Program Update (Christensen/Robinson):

There is a large summer group. There are more students from all over Wisconsin.

Academic Advisement:

Advisement/Registration starts in April. Glenn is working on transfer analysis spreadsheets.

Exercise Science Online:

Glenn is still working on protocols. Work needs to be done on the schedule of courses.

Schedules/Budgets:

This has been passed on to the Provost.

WI in Scotland (WS):

With Advisement/Registration coming up Bill wanted to inform everybody that he will be teaching the following courses in Scotland next spring: BIO 115, HHP 102, HLTH 366 if students are interested.

Agenda Items – OLD

Assessment:

Glenn is working on this.

Internships for HHP:

Motion (Simpson/Engstrom) to form a committee to discuss HHP internship protocol. Motion passed.

Committee members will be: Carlson, Geidner, Johnson, Lebard-Rankila, and Simpson.

Agenda Items - NEW

Evaluation (JJ):

Not discussed at this time.

Other Business:

Bill mentioned that the noise in the HHP hallway has not improved.

Meeting adjourned (Simpson/Engstrom)

Submitted by: Robin Lisdahl

Next Department Meeting: 03/15/12