

**Health & Human Performance  
Department Meeting Minutes  
April 19, 2012**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Ray Reinertsen, Bill Simpson, Robin Lisdahl

Excused: Don Mulhern, Rhoda Robinson

Motion (Reinertsen/Christensen) to approve the minutes from the April 5, 2012 department meeting. Motion passed.

**Announcements**

Faculty Senate Update (Simpson):

Faculty were asked to read and review the documents forwarded to them by Robin from Bill regarding the tenure templates and the PBC report. Feedback should be sent to Bill prior to May 1<sup>st</sup> when the senate will be holding a special meeting to vote on the templates.

HWM Update (Simpson):

Enrollment is now open for summer. Enrollment for fall starts on Monday, April 23<sup>rd</sup>. Bill and Glenn will be attending a meeting in River Falls on Monday, April 30<sup>th</sup>. There needs to be discussion on dealing with credit for prior learning.

UAAC Update (Geidner):

The following policy changes proposed by the Registrar were voted on:

- Currently students are required to do their last 12 credits at UW-Superior. Committee voted to approve exception for study abroad students.
- Currently students are allowed to take up to 15 credits pass/fail. Committee voted that no general education course can be taken pass/fail.
- Currently students are allowed to graduate under their catalog of entry or exit as long as it is not more than 7 years old. Committee voted that student can use any catalog they want to use.

The Child Development Concentration should be on the agenda for next week's meeting.

Graduate Special Ed Program Update (Christensen/Robinson):

Nothing at this time.

Exercise Science Online - Schedule:

A formal schedule needs to be created for this.

Advisement/Registration:

Glenn asked for any comments/questions regarding advisement.

Athletics Faculty Appreciation Luncheon:

This is scheduled for Thursday, May 3<sup>rd</sup>.

Motion (Engstrom/Simpson) to move our regular department meeting scheduled Thursday, May 3<sup>rd</sup> to Tuesday, May 1<sup>st</sup> so faculty can attend the luncheon. Motion passed.

**Agenda Items – OLD**

Assessment:

Glenn will be collecting the assessment papers from his HHP 110 class tomorrow. He will request training on how to use the grading rubric that was provided by the Assessment Committee. These will need to be graded by the department.

Internships for HHP – Manual:

The HHP Internship Committee brought to the table two forms (Time Table and Application for Internship) for inclusion in the internship manual.

Motion (Kroll/Engstrom) to accept the forms as presented to the department. Motion passed.

Glenn would like to hold a meeting of the HHP Internship Committee on Tuesday, May 1<sup>st</sup> at noon. Any edits to the internship manual should be submitted to Robin prior to Tuesday's meeting.

**Agenda Items - NEW**

Evaluation (JJ):

Jay handed out a draft of an "HHP Department Chair Yearly Evaluation" for review. Nothing was voted on at this time.

Other Business:

- SSCI results were mailed to the department earlier this week. Glenn met with Laura Jacobs to discuss the results. We have a little more writing to do.
- Please send students looking to take HHP 252 to Dave if they are not able to register due to the HLTH 158 pre-requisite. He will waive it. Also, HLTH 158 should not be taken concurrently with HHP 312. It is a pre-requisite for the course.

Meeting adjourned (Kroll/Christensen)

Submitted by: Robin Lisdahl

Next Department Meeting: 05/01/12