

**Health & Human Performance  
Department Meeting Minutes  
August 30, 2012**

Present: Glenn Carlson, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila,  
Don Mulhern, Ray Reinertsen, Rhoda Robinson, Bill Simpson, Robin Lisdahl

Excused:

Sabbatical: Jeff Engstrom

Motion (Reinertsen/Simpson) to approve the minutes from the May 1, 2012 department meeting.  
Motion passed.

**Announcements**

Faculty Senate Update (Simpson):

Current topic of discussion is the flexible degree. It is a degree completion strategy that is an extension of credit for prior learning. Faculty will design the curriculum, the learning outcomes, and will develop the methods to assess those outcomes. A committee is being formed to explore this degree option.

HWM Update (Simpson):

The major is doing exceedingly well. There are approximately 176 students enrolled for fall with just under 100 of them declaring the major (32 from UWS). There is talk of exploring a graduate program. Both Ray and Dave have courses starting fall semester.

UAAC Update (Geidner):

Nothing to report at this time.

Graduate Special Ed Program Update (Robinson):

There are 23 students in the program, 19 active. Rhoda has been working with them to get them registered. There needs to be discussion within the department regarding the future of the SPED program.

Exercise Science Online:

The major is ready to go this fall. Glenn and Robin sat down with a web designer this summer to go over content for a web page. A fact sheet is also being created.

HLC Self Study – HHP Review:

The review should be out by the end of September. We need to look at this and make sure that our part of the review is accurate. Any changes need to be submitted by December. The HLC site visit is scheduled for March 2013.

Registrar Stuff:

- Academic Policy “Forgiveness” - a situation where a student can be forgiven up to 2 terms, meaning all grades for those two terms are eliminated. Rules – in any term that is to be forgiven there has to be a D or an F. Also, all classes and grades are removed for that term.
- IDS 130: Introduction to the College Experience – it is proposed that any student on probation or suspension be mandated to take this course. After discussion it was concluded that the department is not in favor of this policy. It should be an option or a suggestion.
- Advising Report: Please take a look at this. It is different than the degree progress report.
- Application for Degree Progress Deadline: October 1<sup>st</sup>. This is for both December and May graduates this academic year. Next year a date of March 1<sup>st</sup> will be added for fall graduates.

Ad hoc vs. Adjunct:

The term “ad hoc” is no longer being used. The correct term is “adjunct”.

Track and Field Clinic (Reinertsen):

Ray brought to the table the idea of having a track and field clinic for local high school students. It could be run by the HHP Club, the track athletes, and/or the track and field class. Glenn will bring the idea to the HHP Club.

Fieldhouse:

The fieldhouse will be closed for the month of October for track resurfacing. Classes scheduled there will be moved to the gym.

**Agenda Items – OLD**

Assessment:

To be reviewed at the next meeting. Due September 14<sup>th</sup>.

Internships for HHP – Manual:

Glenn would like to meet with the Internship Committee on September 13<sup>th</sup> from 12-1:00pm.

Evaluation (Johnson):

Nothing at this time.

Hallway Noise (Simpson):

The noise level continues to grow. Glenn will talk to Case about this.

**Agenda Items - NEW**

SPED Requirements (Robinson):

There is a mix-up in credits between the catalog and the course description for SPED 775 and 776.

Motion (Reinertsen/Johnson) to change the credit requirement for SPED 775 and SPED 776 for the 12-14 catalog retroactively from 0.50-3.00 credits to 1.00-4.00 credits. Motion passed.

ECED Seminar (Geidner):

Jim had submitted departmental review a resume and syllabus for Becky Gamache who would like to offer a seminar through Continuing Education fall semester.

Motion (Reinertsen/Robinson) to accept the proposed seminar to be offered by Becky Gamache through Continuing Education fall semester. Motion passed.

Academic Program Planning & Review:

Last semester the department had put forth the HHP Child Development Concentration which was rejected at that time. Glenn would like to bring it back to the table for the department to revisit. It is a major that would require a minor. It could be offered entirely online.

Non-Returning Students List:

A list of Non-Returning Students for HHP was sent to the department by the Dean of Faculties. The list was reviewed and Glenn will respond back.

Student Retention and Enrollment Strategies:

The department reviewed the list of strategies and discussed how they are done within the department.

Other Business:

Kroll – Questions regarding the correct process for students who are already certified who need HLTH 158 or HHP 312. They can either enroll in the class and pay the lab fee or they can waive it and substitute the credits with another course.

Meeting adjourned (Reinertsen/Mulhern)

Submitted by: Robin Lisdahl

Next Department Meeting: 09/11/12