

**Health & Human Performance  
Department Meeting Minutes  
August 31, 2011**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jim Geidner, Dave Kroll, Kim Lebard-Rankila, Don Mulhern, Ray Reinertsen, Rhoda Robinson, Bill Simpson, Robin Lisdahl

Excused: Jay Johnson

Motion (Reinertsen/Engstrom) to approve the minutes from the May 5, 2011 department meeting. Motion carried.

**Announcements**

Faculty Senate Update (Simpson):

Jen is the new secretary and At-Large member of the committee. The Senate met as the Credits Committee throughout the summer. Currently the HLC Self-Study is the main focus of their discussions. At their last meeting Bill mentioned the removal of the MWC computer lab and faculty/student concerns. Chair Rosenberg will bring his concerns to the Provost.

HWM Update (Simpson):

Bill taped a promotional advertisement on Monday with Channel 6 News. The major was approved in June by the Board of Regents; however; the launch has been postponed until January of 2012.

UAAC Update (Geidner):

Nothing to report at this time.

Graduate Special Ed Program Update (Christensen):

Rhoda and Jen have re-written the (MSE) – Special Education language in the graduate catalog. Jen circulated a handout with the new language. Once approved, it will go into effect immediately. Faculty will review the changes for the next meeting.

Committee Assignments:

Current/new committee assignments were sent out via e-mail to faculty.

Library Allocations:

We have received our allocation of library funds for the academic year. The amount allocated to us is less than last year. A list of current subscriptions can be reviewed in Robin's office. Any changes need to be requested by September 28<sup>th</sup>. Also, any requests for books and non-print materials are due by December 2<sup>nd</sup>.

Administrative Drop Policy:

Administrative drops are no longer being processed. It is very important that faculty/staff mention this change in their syllabi. It is now the student's responsibility to drop a class if they do not wish to be enrolled.

### Personnel Deadlines:

We have been sent the schedule for the 2011-12 academic year concerning personnel deadlines. It can be reviewed in Robin's office.

### Catalog Copy 2012-2014:

This will happen this semester. Please continue to look over your classes and prepare your changes. We will be going through the catalog course by course. Last time this was due in November so please be prepared.

## **Agenda Items – OLD**

### Assessment:

Assessment maps have been created for each program. Faculty/staff were asked to re-evaluate the outcomes and courses. Discussion followed regarding the Community Health/Exercise Science outcomes.

Motion (Reinertsen/Rankila) to re-write outcome #1 so it reads “Demonstrate familiarity with major concepts, theoretical perspectives, and historical trends in human health and wellness, including healthy lifestyles, exercise physiology, nutrition and dependencies, environment and health, stress management, seven dimensions of wellness by making formal and informal assessments using a variety of technology resources”. Motion carried.

Motion (Christensen/Reinertsen) to re-write outcome #5 so it reads “Demonstrate knowledge of wellness behaviors and strategies to enhance positive wellness behaviors”. Motion passed.

A minor change was made to outcome #2 so it reads “Complete a general wellness and/or fitness assessment and properly interpret the results”.

Outcomes 3, 4, and 6 were okay as written.

Robin will re-send the updated plans to faculty/staff for further review of their courses.

ECED and SPED will update their plans to include all 10 TED standards.

### Exercise Science/Wellness:

Glenn has proposed the idea of eliminating the Exercise Science Comprehensive Major and renaming the Wellness and Fitness Management Major to Exercise Science. A handout was distributed to faculty/staff with the rationale for this as well as the curriculum differences between the two majors and the proposed Exercise Science Major. Discussion followed.

Motion (Robinson/Simpson) to accept the proposal as submitted to eliminate the Exercise Science Comprehensive Major and rename the Wellness and Fitness Management Major to Exercise Science. Motion passed.

O.E. Paddling Course:

Glenn is working on a second outdoor education course in paddling. There is a syllabus but a lab fee will have to be created for the course as the students will be traveling to local rivers. It will be offered through Continuing Education.

Credit Hour and Internship:

Credit hours for internships have changed from 40 minutes per 1 credit to 45 minutes per 1 credit. Currently we require 400 hours for 10 credits.

Motion (Reinertsen/Engstrom) to raise HHP's minimum credit requirement to 450 hours for a 10 credit internship to meet university standards. Motion carried.

SSCI:

Not discussed at this time.

**Agenda Items – NEW**

Hallway/Recreation Noise (Simpson):

The SOAP office at the end of the hallway creates a lot of noise making it hard for faculty/staff to have an “open door” policy for students. The question was asked why the HHP department wasn't housed on the 2<sup>nd</sup> floor with the classrooms where it would be quieter for class preparation and student advising. Glenn will bring up the issue at the next building committee meeting.

Meeting adjourned (Engstrom/Christensen)

Submitted by: Robin Lisdahl

Next Department Meeting: 09/15/11