

**Health & Human Performance  
Department Meeting Minutes  
September 15, 2011**

Present: Glenn Carlson, Jen Christensen, Jeff Engstrom, Jim Geidner, Jay Johnson, Dave Kroll, Don Mulhern, Ray Reinertsen, Rhoda Robinson, Bill Simpson, Robin Lisdahl

Excused: Kim Lebard-Rankila

Motion (Reinertsen/Christensen) to approve the minutes from the August 31, 2011 department meeting. Motion carried.

**Announcements**

Faculty Senate Update (Simpson):

Personnel Council Templates have been forwarded to faculty for review. They will be voted on at the next Senate meeting on Tuesday, September 20<sup>th</sup>. Please submit any feedback/suggestions to either Bill or Jen by Monday, September 19<sup>th</sup>.

HWM Update (Simpson):

Inquiries are starting to come in about the new major which is on slate to start Spring 2012. Bill and Peter Nordgren had an interview this morning with the Duluth Business Journal. There will be another meeting sometime in October. No date has been set yet.

UAAC Update (Geidner):

Suzanne Griffith is the Committee Chair.

Graduate Special Ed Program Update (Christensen):

The Graduate Office has been moved to Swenson Hall and is located in the open office suite on the 2<sup>nd</sup> floor. They do not have a fulltime support staff person at this time.

The Graduate Charter states that full graduate faculty members that possess a terminal degree are eligible to teach graduate classes. Limited graduate faculty members must be voted on by the Graduate Council every year.

Library Allocations:

A list of current subscriptions can be viewed in Robin's office. Any changes need to be requested by September 28<sup>th</sup>. Also, any requests for books and non-print materials are due by December 2<sup>nd</sup>.

Administrative Drop Policy:

It is the student's responsibility to drop a class if they do not wish to be enrolled. Faculty should continue to state this in their syllabi.

Personnel Deadlines:

Glenn would like to call a brief meeting of the Personnel Committee after today's department meeting.

### Catalog Copy 2012-2014:

In preparation for the next catalog, the Registrar has sent to departments a list of courses and is requesting that prerequisites be reviewed now that they are to be entered into PeopleSoft. Faculty should take a look at their courses and see if the prerequisites listed are appropriate. Once in PeopleSoft an override form will be needed if a student does not meet the prerequisites. Please bring any changes to the next meeting. All catalog copy edits should be typed. They will need to be completed by early November in case approval by UAAC is needed.

### **Agenda Items – OLD**

#### Assessment:

At the last meeting program outcomes were reviewed and voted on. Updated assessment plans have been e-mailed to faculty. Please be prepared to vote on these plans at the next meeting.

#### Exercise Science/Wellness:

At the last meeting Glenn had proposed the idea of eliminating the Exercise Science Comprehensive Major and renaming the Wellness and Fitness Management Major to Exercise Science. The proposal was passed. It will be a minor driven major. Any overlap in credits between the major and the chosen minor need to be added to the major. The minor needs to stay distinct and different from the major.

#### O.E. Paddling Course:

Glenn has a syllabus for this course but the lab fee is still being thought through before the course is sent for approval. The course will include kayaking, canoeing, and paddle surfboarding.

#### SSCI:

The document is almost complete. It will be brought to the next meeting. Rhoda suggested that the department start thinking about external reviewers.

### **Agenda Items – NEW**

#### Graduate Special Education Program (Christensen):

The SPED program would like propose the following two names changes:

HHP 700: From Research Seminar on the Methodology of Wellness Change to Research Seminar.

SPED 772: From Managing the Learning Environment to Consultation and Collaboration.

Motion (Simpson/Reinertsen) to accept the name changes as proposed. Motion passed.

#### UAAC (Geidner):

Jim had e-mailed to faculty a list of proposed policy changes from the Registrar for review.

The following are changes that were proposed by Peter Nordgren:

1. To change the name Individually Designed Major to Interdisciplinary Studies.

2. To change the IDM approval process to require approval from the advisor and a faculty member from each selected academic areas of study as assigned by the Department Chair. This would eliminate Department Chair approval.
3. Presently students must earn their last 18 credits (for major) or 12 credits (for minor) at UW-Superior to graduate from UW-Superior. Request this policy be removed because it hinders students from finishing requirements at another university.

Motion (Engstrom/Simpson) to accept the proposed changes made by Peter. Motion passed.  
Abstention: Christensen.

There was concern from Glenn that the Department Chair should still sign off on the Individually Designed Majors.

Other important policy changes being considered from the Registrar:

1. Presently the graduation requirements have a specific major and minor GPA and separate honors; since there is a cumulative GPA requirement, request to remove the major and minor GPA requirement as well as the separate honors designation(s).
2. Presently transfer grade points are used in calculating graduation honors. Since transfer grade points are not transferred into UW-Superior when the student initially attends, request the transfer grade points not be used when calculating graduation honors and calculate graduation honors on a minimum of 30 UW-Superior credits.

Meeting adjourned (Engstrom/Robinson)

Submitted by: Robin Lisdahl

Next Department Meeting: 10/06/11