

**Health & Human Performance  
Department Meeting Minutes  
September 19, 2013**

Present: Jeff Engstrom, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Don Mulhern, Ray Reinertsen, Bill Simpson, Robin Lisdahl

Excused: Glenn Carlson

Motion (Reinertsen/Kroll) to approve the minutes from the August 29, 2013 department meeting.  
Motion passed.

**Announcements**

Faculty Senate Update (Simpson):

Faculty Senate met on Tuesday. Topics of discussion included: shared governance, enrollment figures, overload cap, and summer school grade submission.

HWM Update (Simpson):

Outcomes are being mapped. Meeting October 11<sup>th</sup>.

UAAC Update (Geidner):

Nothing to report at this time.

HHP Club Update:

The HHP Club met Wednesday and elected officers for the two positions that remained vacant from last year. Upcoming conferences include ACSM, WPHE, and MNAHPERD.

Personnel Committee Meeting Schedule:

This will be a recurring meeting every 2<sup>nd</sup> Thursday of the month at noon. Robin will send out a list of dates to the committee members.

Advising (Internships/Capstones):

This time was open for any questions or comments on advising/internships/capstones.

Advisors must make sure that students applying for internship are qualified (GPA, etc.).

**Agenda Items – OLD**

Library Journals:

At the last meeting the question was asked if the department would like to re-build our collection of hard copy journals or move to on-line journals. It was decided that we would move to online journals unless the journal is only available in hard copy.

Community Health Promotion Major (Rankila):

Kim distributed 2 options she had created for this major. Discussion followed. Nothing was voted on at this time.

Catalog Review:

Nothing was discussed at this time.

**Agenda Items - NEW**

Ed TPA Department Committee:

Nothing was discussed at this time.

**Other Business**

- None

Meeting adjourned (Mulhern/Kroll)

Submitted by: Robin Lisdahl

Next Department Meeting: 10/17/13