

**Health & Human Performance
Department Meeting Minutes
September 20, 2012**

Present: Glenn Carlson, Jim Geidner, Jay Johnson, Dave Kroll, Kim Lebard-Rankila, Ray Reinertsen, Rhoda Robinson, Bill Simpson, Robin Lisdahl

Excused: Don Mulhern

Sabbatical: Jeff Engstrom

Motion (Kroll/Robinson) to approve the minutes from the September 11, 2012 department meeting. Motion passed.

Announcements

Faculty Senate Update (Simpson):

Faculty Senate met on Tuesday. Topics of discussion included: flex degree, budget lapse, fall enrollments, workload, compensation plan, and chair evaluation.

HWM Update (Simpson):

There is a conference call for program directors tomorrow morning. There are also some changes that need to be approved for catalog to be discussed later during new business.

UAAC Update (Geidner):

Not discussed at this time.

Graduate Special Ed Program Update (Robinson):

Graduate Council - the goal for the year is to review graduate policies. Currently if there is not a graduate policy in place undergraduate policy is followed. There will be a review of undergraduate policy to see if they match what is needed in graduate programs.

Fieldhouse Closure:

There will no access to the equipment room during the fieldhouse closure. Those teaching activity courses need to have their equipment moved to the storage room in the gym by next week. If needed, we may be able to make access through the conference room.

HHP Club Update:

Students will be attending three trips this semester: ACSM, MNAHPERD, and WHPE. Information is on the HHP Club bulletin board in the hallway. The deadline for student sign-up is next week.

Scheduling/Textbooks:

Textbook orders are due October 12th. Glenn is working on finalizing the spring schedule.

McNair Scholars Program:

There are two students from HHP that will be part of the poster session on Wednesday, September 26th from 3-5pm in Swenson Hall. Glenn is encouraging the department to attend.

Fall Preview Days:

Glenn asked for volunteers to represent the department at Fall Preview Days on the following days:

Thursday, October 18th, 3-4pm in the Yellowjacket Union Great Room (???)

Friday, October 19th, 11-12 Noon in the Yellowjacket Union Great Room (D. Kroll)

Friday, October 26th, 11-12 Noon in the Yellowjacket Union Great Room (R. Robinson)

Please let Robin know if you are able to attend the October 18th session.

Agenda Items – OLD

Internships for HHP – Manual:

Internship Committee will meet on Tuesday, September 25th from 12-1:00pm in MWC 2420.

Evaluation (Johnson):

Nothing at this time.

Agenda Items - NEW

HWM Changes:

The Registrar has forwarded a list of changes that need made to in the system to the HWM major.

Motion (Simpson/Reinertsen) to accept the proposed changes to the HWM major as presented by the Registrar. Discussion followed.

- There was some confusion as to what some of the changes were. Bill was going to contact the Registrar about this. Motion was tabled until the next meeting.

Library Liaison:

The library is asking for a liaison to meet and discuss re-building their general collection. Jim Geidner volunteered to serve as our liaison.

Advisement:

The Degree Progress Report has been replaced with a new Advising Report. Glenn provided a brief presentation on the new report.

SPED Graduate Admissions Requirements:

Last week the following motion was made and voted on via e-mail:

Motion (Robinson/Simpson) to remove, as of fall 2012, the following Admission Requirements for applicants to the Graduate Special Education program: “3. Satisfactory score on the Graduate Record Examination (GRE) or the Miller Analogy Test (MAT)”. Motion passed.

Other Business:

Rhoda announced that she has submitted her retirement papers for February 1st. Glenn is in the process of filling out search requests for two SPED positions within the department.

Meeting adjourned (Reinertsen/Kroll)

Submitted by: Robin Lisdahl

Next Department Meeting: 10/04/12