

	Academic Staff Senate Meeting	
	Date:	<u>Wednesday, January 3, 2018</u>
	Start/End Time:	<u>9:00 a.m. – 11:00 a.m.</u>
	Location:	<u>Swenson Hall 1058</u>

Purpose of Meeting:	Monthly Academic Staff Senate Meeting
Note Taker:	John McCormick
Time Keeper:	Emily Zobel
Attendees:	2017-18 Academic Staff Senators
Unable to Attend:	



----- AGENDA ---

AGENDA ITEM	WHO	TIME
Call to Order	Emily	1 minute
Finalize Agenda	Emily	1 minute
Review minutes (December 2018)	Emily	3 minutes
Report from Chancellor & Provost		15 minutes
Governance Liaison, Reports	USS, Faculty & SGA Reps	10 minutes
System Rep Report	Rob	10 minutes
Chair Report, Updates	Emily	10 minutes
Sub-Committee & Questions for the group	Sub-groups	20 minutes
Old Business <ul style="list-style-type: none"> • Defining shared governance role • Promotion training sessions – Review PowerPoint • Human resources inquiry 	All	20 minutes
New Business <ul style="list-style-type: none"> • Instructional academic staff workload policy (see email) 	All	30 minutes
Adjourn		

ACTION ITEMS:	PERSON RESPONSIBLE:	DEADLINE:

NEXT MEETING WILL BE: January 3rd